



PROMONTORY

school of expeditionary learning

Board Meeting Minutes

Thursday, April 21, 2022

At 7:00PM

Trustees:

Mindy Johnson
Michelle Flynn
Dorothy Dobson
Amber Edelman
Zach Davis
Michael Engh

Officers:

Amy Rich—Zoom
Karen Braithwaite—Zoom
Janice Ward

Director:

Jennifer Blaine

Visitors:

Brian Cates
Tammy Taylor

7:04 PM – CALL TO ORDER

- Welcome/Mission Statement and Pledge –Dorothy Dobson

7:07 PM – Training: Amber Edelman–No training

7:09 PM – MINUTES

- 3-17-2022 Board Meeting Minutes: Mindy motions to approve. Michelle seconds. Zac abstains. Motion is carried.

7:20 PM – **PUBLIC COMMENT:** No public comments

7:10 PM – FINANCE REPORT

- Budget Review – Brian: Working a lot in the restricted fund area. Cost rate agreements, quarterly transparent reports submitted. WPU increased by 6%, replacement fund over 7%. Additional bonuses approved. New funding source for technology source, instructional supplies. Next year we have the remainder of ESSER and COVID funds. Will discuss in next months finance meeting. The budget will be approved in our June board meeting. Audits will begin in July, same as last year in addition to school fees, procurement. As well as a hotline is available on the school website. Fraud Risk Assessment completed. We have a score of 350 out of 395– low risk level. Question of a policy that we didn't have–reporting abuse. Michelle stated that we have one started, but not completed. Will get it on next weeks meeting. Discussed PTIF continues to improve as far as investment goes. Budget summary as of end of march, we are 75% through the fiscal year. Most forecasts are in line with original budget. 8% cash position, which is good. Enrollment 433 holding good. Starting to think to prepare of the audit.

7:20 PM – BUSINESS ITEMS

- Dress Code: Student Council: Table until Tuesday meeting.
- Expansion Committee Update: Amber reached out to Jeff Bissenger and decided to do project in phases. Have an idea to build two classes and build up the stage. Create two more classes out back which would create two more classrooms. Create another SPED

room and possibly a wellness room. Will take idea to expansion committee. Carrie with ASPIRE is working on getting a large auditorium completed for our community to use. Hopefully we will be ready to start building by next summer. Plan to meet the second week of May with the expansion committee.

- Employee Breastfeeding: One code change. Concurrent needs to be changed to concurrently.

- Employment of Relatives: Says school officer; second series it states public officer. Last paragraph it says himself/his. Last paragraph is copied from the bylaws. Looking at the bylaws at the retreat. Whatever is changed in the bylaws, needs to be changed here. Remove paragraph altogether and reference the bylaws.

- Ethics Policy: Formatting issues. Dorothy will get it edited. Codes are the same. Written 5/21/20. Bottom of page 2 just reference the rule. Michelle will send it to Dorothy once it is ready to be formatted. Copy and paste updated codes if needed.

- FERPA Rights Notification: Needs formatting. Have it say section instead of the sign. Keep EL in the wording. No other changes.

- Intensive Update: Most were unable to open the folder. Will add to the agenda next week.

7:50 PM **ACTION ITEMS**

7:52• Donations, Gifts, and Sponsorship: No changes. Michael motions to approve. Mindy seconds. Motion is carried.

7:54• Equity in Curriculum Policy: No changes. Dorothy motions to approve. Zach seconds. Motion is carried.

7:50• Volunteers and Visitors—one word needs to be changed, has been changed. Wording is harsh. Maybe simplify the wording. Remove sentence altogether. State is suggesting words to use. Changed word to invited. Changed asked to encourage. Michelle motions to approve. Michael seconds. Motion is carried.

7:55• 7/8th Grade Adventure Leadership Overnight Intensive: Maple Canyon: Anderson and Shawna Andreasen. Plan what it would take to plan an activity. Maple canyon down by Ephraim. Mindy motions to approve. Michelle seconds. Motion is carried.

8:04• After School Activities—student council, yearbook, play practice. Add action school activities to action calendar in October. Michael motions to approve. Dorothy seconds. Motion is carried.

- Fall Expedition Approval—Table until next week at the retreat.

8:05 PM **DIRECTOR'S REPORT**

- Staffing Update: Currently interviewing for SPED teacher position. Had 5 fully certified teachers apply. Down to 2 good possibilities. Interviewing for social worker/counselor position. Hire a full-time social worker with ESSER funds next year and use counselor grants the following years. Also have a position for a part-time library aide, and two classroom aides for next year.

- Enrollment: 432 current.

- Student Achievement: Mega celebration preparations. Advanced orchestra performed for our 4th graders today. 1-2 Fieldwork learning about rivers, streams, ponds, and lakes. RISE testing.

- Charter Agreement Goal: None for April

- Professional Development: LETRS Training, Teton training school, CPI training for SPED. Aide training monthly.
- Public Relations–Mega Crew celebration next week on the 29th. Passages for 8th graders. Invited to the Chamber of Commerce Banquet April 22nd.
- Lottery: 51 kindergarten registration completed. No large numbers of spots open for next year. 13 total will be leaving our school.

8:25PM CLOSED MEETING : No closed meeting items.

8:30 PM – ADJOURN: Michelle motions to adjourn. Dorothy seconds.

*Next scheduled Board Meeting: April 26, 2022