



PROMONTORY

school of expeditionary learning

Board Meeting Minutes

Thursday, June 16, 2022

At 7:00PM

Trustees:

Mindy Johnson
Michelle Flynn
Dorothy Dobson
Amber Edelman
Zach Davis
Michael Engh
Lisa Holgreen
Becca Ashby--Zoom

Director:

Jennifer Blaine

Officers:

Karen Braithwaite--Zoom

Visitors:

Brian Cates
Tammy Taylor
Susan Bennett
Amber Schenavar
Claire Schenavar
Chloe Schenavar
Cara Schenavar
Diane Austin
Lynette Reeder
Michelle Moyer
Missi Conover
Mike Conover

7:10 PM – CALL TO ORDER

· Welcome/Mission Statement and Pledge: Lisa Holgreen –Connecting with nature is something good for our soul.

7:15 PM –Employee Recognition: Amber Edelman

Michelle Moyer–Retirement

10 years: Shawna Ulm, Lynette Reeder, Diane Austin

5 years: Amber Schenavar, Missi Conover, Steffanie Jacobson, Glenda Chapman

Mindy Johnson, Lisa Holgreen, and Janice Ward–recognition for leaving the board

7:30 PM – MINUTES

· 5-16-2022 Board Meeting Minutes–Lisa motions to approve. Zach seconds. Motion is carried.

7:33 PM – **PUBLIC COMMENT:** No public comment

7:34 PM – FINANCE REPORT

- Budget Review – Brian Cates: PTIF continues to improve performance. 510 to 680 from April to May. Budget summary—margin is over 8%. Cash balance is good. Enrollment held steady at 432. We will see an increase in revenue due to lunch program not being free. Overall not a whole lot of change. Increase in our benefits. Currently spending less due to COVID fundings having been spent. Net income about \$313K—operating margin of about 6.7%. Approving initial budget for this year and final budget for this year.

Expansion committee—met and discussed plans. Want to start on project now to get things going.

7:45 PM – **BUSINESS ITEMS**

- Peach Days Parade—POP: Need a committee to be in charge of. Amber wants us to fill out the application and work towards getting us in the parade.
- Opening Board Member Positions—3 trustees are stepping down. Mindy Johnson, Michael Engh, and Lisa Holgreen. Send out an email and post it on Facebook group as soon as possible. Get training started now before next meeting.
- Electronic Devices Policy: section in there that states no devices at recess—There are a few 7/8th graders use phones during recess. Phones on Fieldwork? Discuss later. **Put on August agenda as business item.**
- Emergency Plan Policy: No change
- Emergency Response Plan: Doesn't need to be reviewed by Board. Reviewed by Emergency Committee every three years.
- Fundraising and Employee Relationships Disclosure Policy: Mindy found a code change.

8:06 PM **ACTION ITEM**

8:06AM· FERPA Use of Student Directory Info—Michael motions to approve. Zach motions to second. Motion is carried.

- Food Sold on School Grounds—Code change. Mindy motions to approve. Lisa seconds. Motion is carried.

- Opening Board Member Positions—motion to open board member positions. Dorothy motions to open board member positions. Michelle seconds. Motion is carried.

- Ratify Board Members & Terms—Amber, Dorothy, Michelle, and Michael will be starting second terms. Michael motions to ratify current board members and current terms. Michelle seconds. Motion is carried.

- Audit Committee Members & Terms: Amber, Michelle, and Michael. Jennifer and Shawna from the office. Brian Cates from Red Apple. Michelle motions to approve. Zach seconds. Motion is carried.

- Ratify Director—Dorothy motions to approve. Zach seconds. Motion is carried.

8:20PM· FY 2021/2022 Final Budget—No big projects yet, aside from routine projects. Still 8% budget, under on budget. Michael motions to approve. Dorothy seconds. Motion is carried.

8:27PM· FY 2022/2023 Initial Budget—8% projected margin. Able to reach financial goals. Lisa motions to approve. Zach seconds. Motion is carried.

- Next School Year Fundraisers—**Table to August agenda.**
- Peach Days Parade--POP: Michael motions to approve. Michelle seconds.
- Review/Ratify Committees—**Table to August/September** for when we have more board members.

8:36PM· 5/6 Overnight Fieldwork: Curlew Campground (Outside of Snowville)--Zach motions to approve. Dorothy seconds. Motion is carried.

8:40PM· 7/8 Overnight Fieldwork: Green River State Park--Dorothy motions to approve. Mindy seconds. Motion is carried.

8:50PM PSEL Early Learning Plan--Mindy motions to approve. Zach seconds. Motion is carried.

8:40 PM **DIRECTOR'S REPORT**

- Staffing Update: Fully staffed for next year!
- Enrollment/Lottery: Looks good. Overfilling right now. Goal is 52 in each grade, 54 in 7/8. Full 1, 2, 3, 4, 5, and 7th. Offers out in K, and 5th grade. 12 spots in 6th grade and 10 spots in 8th grade. If all accept our total enrollment will be 454.
- Student Achievement: Acadience testing results show that we are on the right track. Huge growth, even tho still in the red. Intensives week.
- Charter Agreement Goal: Student achievement rate--28%; Within year enrollment 94%, Year to year reenrollment 91%, Continuous enrollment 41%, Students make connection with ideas and community 100%, Study of Great Thinkers 100%,
- Professional Development: APPEL program frustrating with state compliance. Lots of summer PD experiences funded by ESSER funds.
- Public Relations: New requests to use west side bowery. Social media post with enrollhand. Walker Cinemas. Tours for incoming students.

9:20PM CLOSED MEETING: No closed meeting.

9:20 PM – ADJOURN: Zach motions to adjourn. Michael seconds. Motion is carried.

*Next scheduled Board Meeting: **August 11, 2022 at 8:00PM**