



PROMONTORY

school of expeditionary learning

Board Meeting Minutes

Thursday, April 15, 2021

At 7:00PM

Attendance: Virtual Zoom Meeting

Trustees:

Amber Edelman
Michelle Flynn
Mindy Johnson
Lisa Holgreen
Michael Engh
Dorothy Dobson
Stephanie Quintero

Visitors:

Tammy Taylor
Kimberlee Peterson
Jennifer Delaney
Janice Ward
Heather Ferguson
Brian Cates
Glenna Petersen
Gwen Andrus
Radtke

Officers:

Paige Kearl

Director:

Jennifer Blaine

7:03 PM – CALL TO ORDER

- Welcome and Mission Statement – Lisa Holgreen
- Pledge of Allegiance – Lisa Holgreen

7:05 PM – Training-Dorothy Dobson: The Voyage of Creating an Expedition.

7:10 PM – MINUTES

Mindy motions to approve March 18, 2021 minutes. Lisa seconds. Voting is unanimous.

- March 18, 2021

7:20 PM – PUBLIC COMMENT

Glenna commented on the number of people at the school waiting for Mary Beth's retirement open house that had been rescheduled.

7:30 PM – FINANCE REPORT

- Budget Review – Brian: PTIF Statement—reflects the fiscal year. Approaching \$4,000 interest end. Financial Summary 75% through fiscal year. Under 7% operating margin. Discussed having healthy margins. Cash balance is healthy. Enrollment trend is good. CARES funding: ESSER1, ESSER 2, ESSER 3 applications submitted in a couple of months. Significant amount of funding. Good to get more funds but also good to not get such a significant drop off next year. ESSER 3 is good until 2024. Budget approved in June for next year. Amber: We have a list of some good projects planned this summer. Michael: Basketball standard on east side. New bike rack. Playground projects, groundwork projects. Kitchen is getting a new floor

and washer and dryer. Repairs on greenhouse, touchup on the sundial, paint the beehive. Also, the sensory path project, retaining pond project and a ropes course.

7:30 PM – BUSINESS ITEMS

- **COVID Update**—currently 0 students and 0 staff. High levels are way down from where we were. We are in a good position. Over 100,000 vaccines being administered weekly. Mask mandate ended overall, but not for schools. Jennifer: Had some families asking about not having a choice about not wearing masks, but for the most part everyone has just carried on like normal.

Jennifer: Discussed the email regarding Friday's schedule survey results. 81% of parents wanted to stay with current Friday schedule. 90% of staff wanted it as well. State gave approval. Fridays will be used for interventions and field work opportunities.

Michael: Do we need to include Friday expectations in our Family Handbook? Adding something to Friday expectations outlining what Fridays look like. Jennifer: Would be a good idea. We have already sent out registration paperwork, but we can add it to something else prior to school starting.

Jennifer: As of now, mask mandate ends June 15th.

- **POP Organization:** Celeste was not in attendance. As of now, we have two people who have showed interest: Debbie Payne and Holly Jenks. Things are underway for the fundraisers. Lisa: Once we have a POP Pres, then what? Amber: Website explains how the committee is chosen.

- **Polices to Review:**

- **Governing Board Policy:** Update POP language. Need to look at revising who the governing board is. Mindy: Updating requirement section for board. Look and see what requirements are needed. Stephanie: Could we add information on virtual meetings here? Amber: Probably best to have a separate policy for virtual meetings. Amber will reach out to Marie to get some guidance. Amber: suggesting we meet in person unless the governing board chair says we have a major health concern. Reading the policy, we can have an anchor location and have a virtual meeting still. If we are meeting in person, someone could suggest a virtual meeting. Lets ask more questions and come back to virtual meetings.
- **Pest Management Policy:** Just make sure everything is being applied.
- **Key Policy:** Need an updated agreement with everyone who has a key. All keys are returned by part time staff at the end of the year. Aides who help during summer will keep a key, and all full-time employees.

8:30 PM ACTION ITEMS

- **Fall Expedition Approval:** Michael: Most looked pretty good. A few of the sections weren't fully answered but most look pretty good.

Jennifer: Still so much more planning to go. Hopefully they had the main points that were needed.

Amber: ½ wanted more time to complete their expedition.

Amber: I feel like most had a majority of the components. Gwen: Worked with each of the teams. I think that it could go either way: vote with contingencies or vote at the retreat. Still working through a few things. Lets give them until the 30th and vote

Michael Motions to postpone fall expeditions to April 30 spring treat. Lisa seconds. Voting is unanimous.

- **Intensives Update:** Michael: Life in the Dessert—going for a whole week? What does the lodging look like? Jennifer. Forest service structure. Cabins. Do research and participate in authentic data collecting experiences.

Lisa: Sensory Path: Which kids are doing that one? Jennifer: 5-8th graders can choose
Lisa: ¾ national parks Amber: Virtually visit the national parks.
Bike Intensive: Do they need a bike? Amber: has bikes she can donate.

Do not need to vote on intensives. Revisit at retreat on April 30, 2021.

- **Fundraising Policy & Employee Relationships Disclosure Policy:** Updated references and made codes cleaner.
Michelle Motion to approve. Michael Seconds. All in favor. Voting unanimous. Motion is carried.
- **Gang Prevention Policy:** Updated codes. Need to work on formatting issues.
Michael motions to approve, pending the formatting updates. Mindy seconds. Voting is unanimous.
- **School Land Trust Progress**
Review: Michael: next years plan looks good and ready to go.

Michael motions to approve. Dorothy seconds. Voting is unanimous.

- **Next Year Plan, Signature Form, Safe Technology & Digital Citizenship**

Michael motions to approve plan for 2021-22 school year. Michelle seconds. Voting is unanimous.

8:40 PM **DIRECTOR'S REPORT**

- Staffing Update: Actively hiring for an ELA teacher 7-8 and 1-2. In 3rd round of interviews. 1 SPED and 1 GenED position open for next year.
- Enrollment: 442 current enrollment
- Student Achievement: EOY testing happening May 3-14. Creative child-centered Mega Crews.
- Charter Agreement Goal: School Land Trust
- Professional Development: Staff would like additional support with scaffolding lessons. Gwen has been building relationships with teachers
- Public Relations: email sent out to family about positive learning experiences at Promontory.
- Lottery: 114 wait list.

9:00 PM – ADJOURN:

Mindy motions to adjourn. Dorothy seconds. Voting is unanimous, motion is carried.

*Next scheduled Board Meeting: April 30, 2021.