



PROMONTORY

school of expeditionary learning

Board Meeting Retreat Minutes

Friday, April 30, 2021

At 9:00AM

Trustees:

Amber Edelman
Dorothy Dobson
Michael Engh
Stephanie Quintero
Michelle Flynn
Lisa Holgreen
Mindy Johnson

Visitors:

Tammy Taylor
Janice Ward

Officers:

Celeste Muhlestein

Director:

Jennifer Blaine

9:09AM – CALL TO ORDER

- Welcome and Mission Statement –Michael Engh
- Pledge of Allegiance – Michael Engh

9:15AM – Training: Diversity, Inclusion, and Equity—Dorothy Dobson

Suggests putting together an Equity Policy and a Zero-indifference Negative Behavior Policy--disrespect will be addressed

9:52 AM – MINUTES

- April 15, 2021

Mindy motions to approve. Stephanie seconds. Voting is unanimous, motion is carried.

9:54AM – PUBLIC COMMENT: No public comment

9:55 AM – BUSINESS ITEMS

- Great Thinkers Update: Dorothy

A Great Thinker is a person who spends much time thinking deeply about important things. Committee is meeting again in June and will revisit every April.

- By-Laws & New Board Training Packet:

Suggest that the new board members read the structures policy and charter, mission statement and vision and values, By-laws, and Family handbook. What can we do to help new board members to understand everything better? Suggested having a mentor for each new board member. Celeste suggested getting a list of the committees. And a list of rules of meetings. Amber suggested books to read: Governing For Greatness (Carpenter), The Ethics of Excellence, A Culture of Quality. Michelle

suggested: We Are Crew. Background checks and fingerprints done. Get email address and contact information.

Committees: Finance (Michael Engh), Great Thinkers (Dorothy) Hiring committee (Amber) Emergency Plan (Lisa) Director (Amber) Grants (Dorothy) Charter amendment (Lisa?) Board Retreat (Tammy) Board member recruiting (Amber) PR (Celeste & Nancy) School Land Trust- (Michael) Audit (Michael) Accountability (Dorothy) Policies (Michelle) Sex Ed (Lisa and Dorothy) Emergency plan/Safety (Lisa) Roots & Wings (Dorothy).

- POP Organization Update:

President is Debbie Payne and has committed for ONE year. She will be our POP Officer. Still figuring out her committee. Officially starts in June. Spring fundraiser: Field day on last day of school--June 2nd. Do it all the same day for distance learners and kindergarteners. Basket committee is up and running. Holly Jenks is watching the POP Facebook page. Celeste sending copy of by-laws to Amber.

- IT Services Contract Award:

RFP was sent out in March. We had two applicants. BIDS discussed two sections of the contract: Finance and services. ETS scored higher than TRTI. Jennifer will talk to TRTI today. Reviews of ETS have been great. Gives us an IT person on campus. Teachers will be getting new computers and projectors with the 2nd round of ESSER Funds.

- 11:20 Intensives: 2xs a year. Explore chosen topic for 3-10 days.

Add this to terms to know in the family handbook.

- *Percy Jackson

- * Bugs Life needs more detail

- *Sensory Path

- *Painting a mural on walls at school for Legacy Project. West side carpool, on school.

- Board Goals: Tabled

11:40 AM ACTION ITEMS

- Fall Expedition Approval:

Lisa motions to approve fall expeditions. Dorothy Seconds. Voting is unanimous. Motion is carried.

- Overnight Fieldwork:

Spring intensive: City of Rocks

Craters of the Moon

Tetons

Michael motions to approve. Michelle seconds. Voting is unanimous. Motion is carried.

- 11:50AM Blues for Books Fundraiser May 6th

Money used to purchase more books for the vending machine.

Mindy motions to approve. Lisa seconds. Voting is unanimous. Motion is carried.

- IT Services Contract Award: Do not need to vote on.

- 12:05PM Proposed Board Members:

Janice Ward—Officer: Policies (Michelle)

Kristina Radtke—Officer: Emergency Policy Crew (Lisa)

Karen Braithwaite—Officer: Great Thinkers Crew (Dorothy)

Becca Ashby—Trustee: Possibly Finance (Michael)

Zach Davis—Trustee (Amber)

Amy Rich—Officer: (Lisa)

Michael motions to approve Janice Ward as an Officer, Kristina Radtke as an Officer, Karen Braithwaite as an officer, Becca Asby as a Trustee, Zach Davis as a Trustee, and Amy Rich as an Officer. Stephanie Seconds. Voting is unanimous. Motion is carried.

1:40PM Roots and Wings Presentation & Discussion: Dorothy Dobson

Recommend moving away from EL in a contractual form. Forming closer associations with other schools. Provide opportunities for faculty-chosen professional development. Would need to change our school by-laws, and make sure our charter is compliant. Change EL resources to best practices. Take out comprehensive out of the charter. Mindy is asking Marie what needs to be done. Suggest maybe doing a townhall meeting to let parents know of changes. Jennifer will schedule.

2:45PM – ADJOURN. Lisa motions to adjourn. Michael seconds. Motion is carried.

*Next scheduled Board Meeting: May 20, 2021