

PROMONTORY

school of expeditionary learning

Creating the Great Thinkers of the 21st Century

Board Meeting Minutes

October 25, 2018 7:00 PM

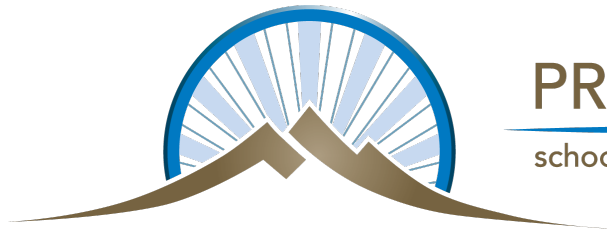
Attendance:

- Board Members:
 - Jennifer Blaine
 - Corrine Keller
 - Sharon Fairbourn
 - Kassi Capener
 -
- Visitors
 - Loretta Muhlestein
 - Michael Engh
 - Rickey Loveland
 - Matt Lovell
 - Marci Beeton
 - Jane Grimmett
- Public Comment:
 - Mary Beth Farr

7:06 PM Call to Order

- Welcome and Mission Statement- Jamie McKay
 - Group Juggle

7:14 PM-Training-Sharon Fairbourn



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- Policy Development
 - Importance of Written policies
 - Policies vs. Procedures
 - 4 Different types of policies
 - law
 - charter agreement
 - definition to our vision
 - communicate governing board decisions
 - Policy Priorities
 - Policy Research
 - Adopting Policies
 - Changes to Policy
 - Developing Policy
 - Planning for Emergencies
 - Policy Documentation
 - Use Policies for Decision Making

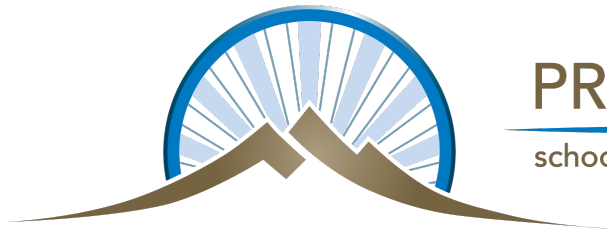
7:28 PM- Minutes

- **ACTION:** Kassi motions to approve the September 20, 2018 board meeting minutes. Sharon seconds the motion. Passes unanimously.

7:29 PM- Public Comment

- No Public Comment

7:58 PM-Business Items



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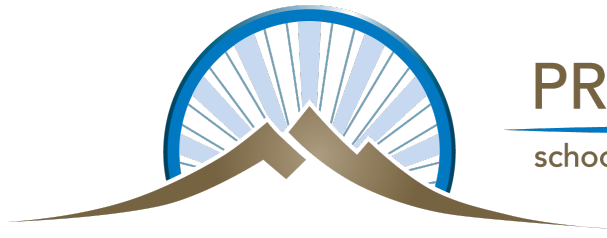
- Fall Board Retreat
 - Will be held at Sharon's house @ 8:30 am November 2
 - Be reading some kind of EL or education book
 - Visions past, present and future
 - Make sure as a board we are still on track with school's vision and how it is evolving
 - How do we share our vision effectively. (ie: marketing)
 - Vote on Spring expeditions
 - fundraising with POP
 - Mission and Goals with fundraising
 - Spring Fundraiser
 - Raise money for outdoor equipment for older students
 -

7:29 PM- Finance

- Budget Review- Matt
 -

8:10 PM Action Items

- Polices
 - No polices to vote on at this time.
- POP Fundraiser/ Product Fundraiser
 - **ACTION:** Sharon motions to approve the three product fundraisers Amazon, Box Tops and Smith's Rewards as presented by POP to raise money for adventure equipment. Kassi seconds the motions. Passes unanimously.



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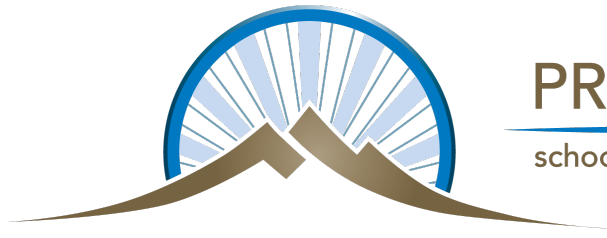
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- School Land Trust Committee Review
 - Charter Trust Line Council is our governing board.
 - **ACTION:** Kassi motions to approve that our charter trust line council be our governing board that has a two parent majority. Sharon seconds the motion. Passes unanimously.
- Utah Grants (7:57 PM)
 - **ACTION:** Kassi motions to approve the Utah Grants plan and goal as outlined by Jamie. Sharon seconds the motion. Passes unanimously.
- Board Officers
 - Serve as officers for now and in June if all goes well vote them in as trustees.
 - **ACTION:** Sharon motions to approve Rickey Loveland, Michael Engh, Loretta Muhlestein, Marci Beeton as board officers. Kassi seconds the motion. Passes unanimously.

8:32 PM- Director Report

- Staffing Update
 - Megan-New Sped Aide (after Amber Edelman left for a great opportunity). Fully Staffed!
- Enrollment- Current
 - Total: 446
- Achievement:
 - SAGE science scores (chart)
- Professional Development
 - PD on using data with students (how to use **mastery connect** evidence and other data in data inquiry team meetings.)
 - National Conference: 11/7-11/11: Jamie, Danielle, Corrine +1, Lindsay Kelty, Jenny Hilton
 - ILT Meeting- Analyze school wide data in reading and writing



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- Charter Agreement Goals:
 - No Charter Agreement Goals this month.

8:56 PM- Closed Meeting

- No Closed Meeting

9:22 PM- Adjourn

ACTION: Sharon motions to adjourn the meeting. Kassi seconds the motion. Passes unanimously.