

PROMONTORY

school of expeditionary learning

Creating the Great Thinkers of the 21st Century

Board Meeting Minutes

Thursday, September 19, 2019

Attendance

Trustees:

Sharon Fairbourn
Valerie Neslen
Mindy Johnson
Michael Engh
Kassi Capener
Dorothy Dobson
Corrine Keller

Visitors:

Celeste Muhlestein
Matt Lovell

Director:

Jamie McKay

Officers:

Michelle Flynn
Loretta Muhlestein
Nancy Moyle

CALL TO ORDER: 7:05 PM

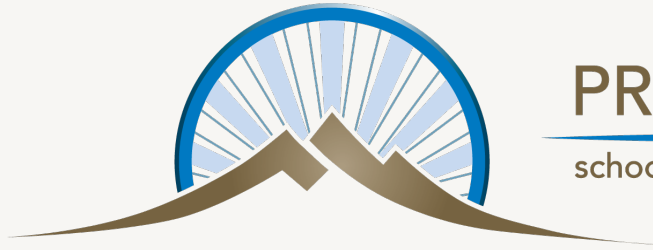
- Valerie Neslen – Call meeting to order.
- Welcome and Mission Statement – Corrine Keller

Training: 7:06 PM

- Mindy – UCAP group training done. Everyone is to complete UCAP individual training and report to Mindy when finish a module.
- Kassi – Training on Trust Lands Council; Jamie showed a training video from the state; will vote next month on using our governing board as the Trust Lands Council. Digital security discussed. The school is using Go Guardian to monitor and safeguard student Chromebooks.

Minutes: 7:43 PM

- **ACTION:** Kassi motions we approve the August 23, 2019 minutes with the following corrections: the word “action” be removed before the fall retreat and that date corrected to August 23, 2019. Second by Mindy. All approve with Corrine abstaining. Minutes approved.



PROMONTORY

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Public Comment: 7:48 PM

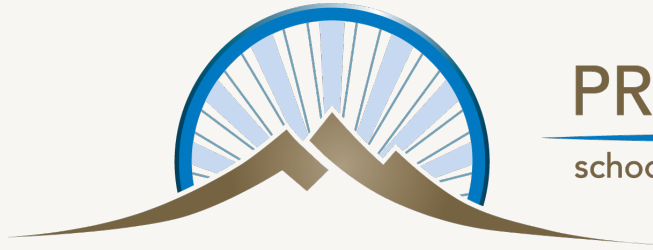
- No public comment

Finance Reports: 7:58 PM

- Matt Lovell from Red Apple reviewed the budget through the end of August 2019. Adjustments have been made due to lower enrollment, ratios holding strong, days cash amazing, service coverage still good. Someone from Red Apple will go to UAPCS board finance training, Michael may attend as well.

Business Items: 8:10 PM

- Fieldwork and Overnight Policy
 - Dorothy pointed out that upper elementary (5/6) always does at least one overnight fieldwork so the policy should be changed to reflect that.
 - Valerie suggests using the same language as used in section talking about middle school (7/8).
 - Nancy to create Fieldwork Instructions Document for website and distribution to parents
 - **ACTION: 8:24 PM** – Kassi motions to approve Fieldwork and Overnight Policy with the changes outlined (combine 5/6 with 7/8 into one statement following the 7/8 model.) Michael seconds. Vote is unanimous. Policy approved.
- Fundraising Policy 8:25 PM
 - Discussion as to why the statements about “employee relationships” is in the fundraising policy
 - Kassi notes that it is still in the state’s model policy
 - Discussion of Sharon’s redlines to the policy
 - **ACTION: 8:34 PM** – Michael moves to approve the Fundraising Policy with the change to the new title of Fundraising and Employee Relationships and Disclosure Policy, the redlines Sharon outlined, and changing “Executive Director” to “Director” throughout the document. Dorothy seconds. All in favor. Motion passes. Mindy will communicate info to Sharon.
- After School Activities Policy
 - Postponed until next meeting
- Structures Policy
 - Valerie reminds all to read through it and add anything that is missing – this is a chance to help shape the school
 - Mindy will merge the files into a final structures policy to be voted on
- Sharon arrives; Corrine leaves 8:51 PM
- Bonding Update – 8:54 PM
 - Michael reports Monty from Red Apple still pursuing rate reduction through Bank of American Fork
 - Working on bonding application through Moody’s. Clint arranged for Moody’s to fly in to visit the school on Oct 8 and see a presentation mostly by Clint, but Jamie will help as well. They will visit a few classes. We will serve them lunch.



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- Michael said we are exploring different scenarios for the bond. Will get feedback from Moody's to determine which would be best to help the application.
- Board Retreat Date
 - Friday, October 11, 2019 at Nancy Moyle's house 8:45 am -2:30 pm
 - Work on Structures Policy and perhaps have training from JoyLynn
- 3-4 Community Bee Card Fundraiser - 9:17 PM
 - Want to sell student-made greeting cards that showcase student art work and information they have learned about Bees.
 - Would like to sell the cards at the celebration of learning in December.
 - Proceeds will go to building beehives for the outdoor learning center.
 - Michelle Flynn left – 9:15 PM
 - **ACTION: 9:24 PM** – Kassi motions to approve bee card fundraiser. Dorothy seconds. Voting unanimous. Approval granted.
- Director Report – 9:24 PM
 - Staffing:
 - We are fully staffed
 - Enrollment:
 - 443
 - Professional Development:
 - Jamie to a credentialing debrief in Moscow;
 - Jamie wrote a Master Class for National Conference;
 - Book club is going well – 100% attendance which was voluntary
 - Accomplishments:
 - Successful middle school campout
 - Eagle scout projects planting around the building
 - Acadiane BOY testing progressing;
 - Digital Security:
 - Go Guardian digital security program has been installed on all student Chromebooks. Jamie can monitor all Chromebook use at school and at home. Teachers can make comments or suggestions and ask questions remotely. Very helpful.
 - Fun Run:
 - Celeste reports that we need people to come throw colored chalk at people;
 - Charter Agreement Goals – CRT and Portfolios apply well
 - RISE Scores and report on AD meeting
 - Special Education being audited

Closed Meeting:

- No closed meeting.

Adjourn: 9:59 PM – Mindy motions to adjourn. Kassi seconds. All in favor. Meeting adjourned.