



PROMONTORY

school of expeditionary learning

Board Meeting Minutes

Thursday, May 19, 2022

At 7:00PM

Trustees:

Mindy Johnson
Michelle Flynn
Dorothy Dobson--Zoom
Amber Edelman
Zach Davis
Michael Engh
Lisa Holgreen

Officers:

Amy Rich—Zoom
Karen Braithwaite
Janice Ward
Becca Ashby—Zoom

Visitors:

Brian Cates
Tammy Taylor
Susan Bennett

Director:

Jennifer Blaine

7:05 PM – **CALL TO ORDER**: Welcome/Mission Statement and Pledge: Mindy Johnson

7:05 PM – Training: Amber Edelman—talked about the community that our school has within our four walls.

7:10 PM – MINUTES

- 4-21-2022 Board Meeting Minutes: Mindy motions to approve. Zach seconds. Motion is carried. Lisa abstains.
- 4-26-2022 Board Meeting Retreat Minutes: Michelle motions to approve. Michael seconds. Motion is carried. Lisa abstains.

7:10 PM – **PUBLIC COMMENT**: No public comments.

7:15 PM – FINANCE REPORT

- Budget Review – Brian Cates: Working on next year's budget. Restricted funds. PTIF is performing better each month. Interest earned is about \$3500. We have been conservative in revenue. Forecasted operating margin is just under 9%. Cash position is strong. Revenue and expense are where we need to be. Enrollment is holding steady. Overall things are looking good. Couple of months left in the fiscal year. Audit towards the end of July. Next year's budget—budgeting conservatively. 6.5 -7% forecasting operating margin. Summer projects so far this year is the regular painting, water softener for kitchen, new flooring in the bathroom, cement work outside. Need to make sure we have plenty of budget money. **Fraud risk assessment completed last month.**

7:30 PM – BUSINESS ITEMS

- Expansion Committee Update: Toyed with the idea of putting the \$300K in our budget for next year. Start getting quotes now. Need to meet as a committee to draw up final ideas of what we want to do. Set up a time to meet. June 14th 11:00AM.
- FERPA Use of Student Directory Information: Need to update school policy in the photography section.

- Food Sold on School Grounds Policy: One code that needs to be removed.
- Information Notice –Not needed

7:50 PM **ACTION ITEM**

8:15PM· Dress Code Policy: change to dress code, suggested to have all solid color tops with a collar, and any color or pants, removed girls and boys from list. Need to remove girls can wear dresses to anyone can wear dresses. Solid color pants that aren't jeans. Mindy suggests keeping neutral color pants. Amber is for change but suggests maybe only adding a couple of colors. Black and red are what the student council wants. Original committee wanted neutral colors that represented the earth tones. Michael would like the bottoms to be the same and maybe add a couple of different colors. Janice likes the unity that our uniform policy makes currently. Amy wants all colors. Dorothy wants all colors. Becca said to leave bottoms neutral and allow all colors on top. Karen said the same.

Keep the bottom colors as neutral.

Do we allow all colors for tops? Dorothy motions to vote to have all color solid collared shirt. Zach motions to second. Motion is carried for all colors. Vote is 5 yes, 3 no.

Motion to add black to the bottoms. Zach motions. Lisa seconds. Motion is carried.

Flexible Friday rules: modest, clean and in good repair, no offensive graphics. Fieldwork follows the same requirements as previous guidelines. Michael motions to approve flexible Fridays as discussed. Michelle seconds. Motion is carried.

- 8:34PM Fieldwork and Overnight Policy: Changes made. Michael motions to approve. Mindy seconds. Motion is carried.
- 8:35PM Bylaws–Table until Charter is ready.
- 8:36PM Reporting Fraud, Abuse, & Waste Policy–learned we needed it when we had our audit. Lisa motions to approve. Dorothy seconds. Motion is carried.

Mindy and Lisa have resigned after June's board meeting.

8:40 PM **DIRECTOR'S REPORT**

- Staffing Update–staff agreements almost complete. All aide positions have been filled. Maegyn Ipsen has been hired as our new SPED teacher. Emily Ross will be our full-time social worker.
- Enrollment: Steady at 432. Offers for the 22-23 school year are being sent out.
- Student Achievement: Mega celebration, Rise testing, DIBELS testing, a lot of fieldwork, Passages, Mega crew in person about bullying.
- Charter Agreement Goal: 100% compliant
- Professional Development: Staff and crew meetings. Personal reviews for each employee.
- Public Relations: Many new requests to use the west side. Social media posts. Video advertisement with Walker Cinemas.

June 3rd staff party at Jennifer's house.

8:50PM CLOSED MEETING–No closed meeting.

9:00 PM – ADJOURN. Lisa motions to adjourn. Zach seconds. Motion is carried.

*Next scheduled Board Meeting: June 16, 2022