

# PROMONTORY

school of expeditionary learning

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*Creating the Great Thinkers of the 21<sup>st</sup> Century*

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## Board Meeting Minutes

February 21, 2019 7:00 PM

### Attendance:

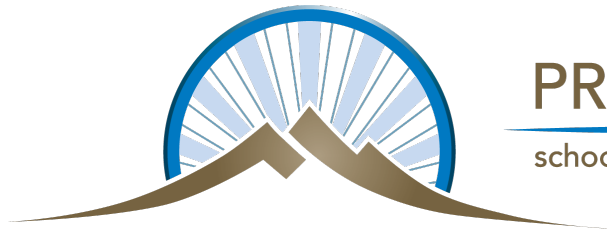
- Board Members:
  - Corrine Keller
  - Jamie McKay
  - Valerie Neslen
  - Kassi Capener
  - Sharon Fairbourn
- Officers:
  - Michael Engh
  - Loretta Muhlestein
  - Rickey Loveland
  - Marci Beeton
- Visitors:
  - Matt Lovell
- Public Comment:

### 7:03 PM Call to Order

- Welcome and Mission Statement- Corrine Keller
  - learning can be play for children

### 7:28 PM-Training-Valerie Neslen

- Need new board members, board chair, vice-chair



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- Reviewed Governing Board bylaws
- Governing Board Training
  - Board member position overview
  - Committees Overview- Reviewing committees and their members

## 7:10 PM- Minutes

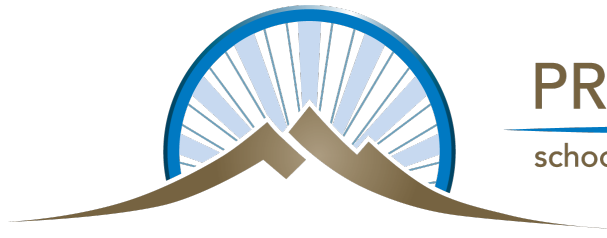
- **ACTION:** October 25, 2018 board meeting minutes. Kassi motions to approve the October 25, 2018 minutes. Sharon seconds the motion. Passes unanimously. Valerie abstains
- **ACTION:** January 17, 2019 board meeting minutes. **Tabled until March**

## 7:27 PM- Public Comment

- No Public Comment

## 8:26 PM-Business Items

- Policies
  - Under action items
  - Michael and Rickie training for policy officers
  - Field work and Overnight policy to be reviewed at March board meeting
- Spring Retreat Date
  - At Heather's House
  - March 22- 9am-1pm
- Registration Paperwork
  - Sharon; going digital- simplified, nothing was removed (except dental or doctor), few things were moved
  - no board vote required



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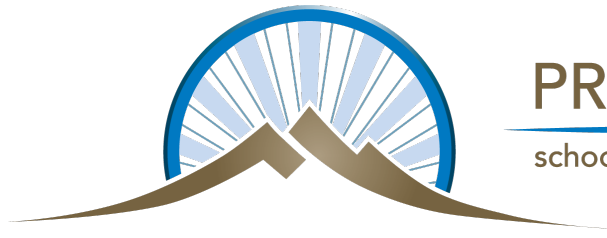
## 7:11 PM- Finance

- Budget Review- Matt
- Kassi- Audit committee (Kassi, Corrine & Valerie) Eide Bailly as our auditor to continue for the next year.

## 8:34 PM Action Items

- **ACTION:** Polices
  - (Revised Parent & Family Engagement Letter) **NEW NAME**- School Title 1 Parent & Family Engagement Policy
    - Kassi motions to approve the School Title 1 Parent & Family Engagement Policy. Sharon seconds the motion. Passes unanimously.
  - School-Student-Family Compact- NO VOTE REQUIRED
  - Promontory PPP
    - Sharon motions to approve the changes to the Promontory PPP as presented by our director and special ed teacher. Kassi seconds the motion. Passes unanimously.
- **ACTION:** Calendar
  - Sharon motions to approve the changes to the board meeting and move the August board meeting to the 22<sup>nd</sup> and the January board meeting moved to the 23<sup>rd</sup>. Kassi seconds the motion. Passes unanimously.
- **ACTION:** Library- Blues for Books Fundraiser
  - Sharon approves the library Blues for Books Fundraiser. Kassi seconds the motion. Passes unanimously.
- **ACTION:** Lottery
  - nothing to vote on

## 9:01 PM- Director Report



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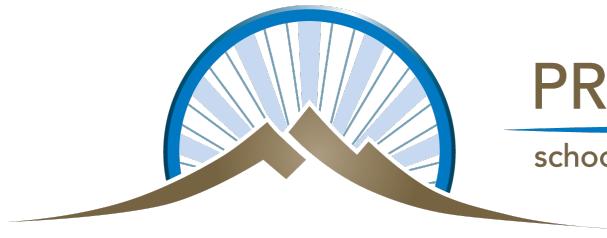
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- Staffing Update
  - We are seeking a new middle school aide in the science classroom
  - Tracy is moving into a reduced part-time role
- Enrollment-Current
  - We are at 441, down from 445
- Achievement:
  - We are finishing MOY DIBELS (middle of the year Dynamic Indicator of Basic Early Literacy Skills)
  - Jen Wood-Regional Director & Erica Neilson-Senior Director of Schools
    - Visit to Promontory
    - Very Impressed
    - We will submit an application for eligibility in November.
  - Charter on the Hill Day (or whatever it's called)
    - “We saw Mr. Wallis!”
    - Me: Did you see the Governor?
    - “Who? Oh. Yeah.”
- Professional Development:
  - Text Complexity- How to rate the level and types of complexity in tests we use with students
  - PD on using data with students (how to use **mastery connect** evidence and other data in data inquiry team meetings)
  - Quality Work Protocol
  - Mid-Year Review (check-in with EL about work plan goals)
- Public Relations



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- New website
- Beginning work on Credentialing Portfolio (Rubric)
- Lottery
  - Ran the lottery (kindergarten)- it worked!
  - Chart for current enrollment
- Charter Agreement Goals
  - Doing great!

9:24 PM- Closed Meeting

- No closed meeting

9:25 PM- Adjourn

**ACTION:** Kassi motions to adjourn the meeting. Sharon seconds the motion. Passes unanimously.