



PROMONTORY

school of expeditionary learning

Board Meeting Minutes

Thursday, August 19, 2021

At 7:00PM

Trustees:

Becca Ashby
Mindy Johnson
Michelle Flynn
Dorothy Dobson
Lisa Holgreen
Michael Engh
Amber Edelman
Zach Davis

Director:

Jennifer Blaine

Visitors:

Tammy Taylor
Glenna Petersen

Officers:

Janice Ward
Karen Braithwaite
Kristina Radtke

7:03 PM – CALL TO ORDER

- Welcome and Mission Statement –Becca Ashby
- Pledge of Allegiance—Becca Ashby

7:05 PM – Training : Amber Edelman

School Land Trust Video: schoolandtrust.org. UAPCS trainings

7:18 PM – MINUTES

- June 17, 2021 Board Meeting Minutes : Lisa motions to approve. Michael seconds. Motion is carried.
- June 24, 2021 Board Meeting Minutes : Michelle motions to approve. Zach seconds. Motion is carried. Michael abstains--he was not present at the meeting.

7:20 PM – PUBLIC COMMENT

Glenna asked where we get money from the school land trust. Michael answered question--money comes from land leases sometimes from the sale of land.

NO public comments.

7:30 PM – FINANCE REPORT

- Budget Review – Brian Cates

Over 6% operating margin. Cash balance is good. Enrollment is steady. Audit has begun, still in early stages. Report due in October. School land trust lightly under budget. No major changes. ESSER or Covid Relief federal funding. Outdoor funding bucket that we have. Still questions regarding covid and funding. We will just adjust as needed.

Michael: Line 450 was set to \$80K, moved money to Land and side improvement. Dollar amount not changing, just moved categories. Supplies arrive around September 11, 2021.

7:32 PM – BUSINESS ITEMS

- Peach Days Parade -POP: Amy Rich is absent. Amber Read parade summary. 10 people signed up to help. Head by Abigail Davidson. Float on 17 foot trailer. Pulled by Tim Bench--a parent. Students walking behind float in Friday parade. Lisa mentioned all students under 6th grade will be with a parent.

- US History Committee: Michelle--needs to have four different policies. 1. Pledge, flag, symbolism policy 2. Educational equity policy 3. Instruction in American history 4. Civic and character education policy. Legislation update: more guidelines for education equity policy. Amber talked about CRT--senate passed bill called the cotton amendment. Bill stated that if teaching CRT, they will lose public fundings. Heading up the Chair: Dorothy. Dorothy will send out an email to set a date for next meeting. Thursdays are a better day for the majority. Michelle, Zach, Karen, Lisa, Amber, Mindy, Dorothy--committee members.

- School Land Trust : Michael--current existing board as members. (Vote on in September) Board members will Sign the form to be submitted to the School Land Trust.

- Employee Recognition: Amanda Bradford 5 years

- Policies to Review:
 - Emergency Plan: Having a Dr on call to give advice, we are obligated to pay for that. Tabling until next meeting. Lisa updated booklets last year. Simplified it to 24 pages. Lisa sent out compliance form. Will add wording into the plan that was required. Safety committee is going to start on go-kits for each classroom. Dorothy suggests doing an expedition to put these together. Or doing it during the emergency preparedness week in January. Look over Washington county emergency plan for an example.

 - Accounting Manual: Update principal to director. Assets and capitalization paragraph--needs a change. Michael--Combine all financial policies into one policy. Do we need manual since all items are already separated out into own policies? Michael looking into something for finance meetings. A little more work to do.

 - Administering of Medication Policy: Don't need a Drs note for OTC meds. Medication forms are in separate binder with meds not in charts. No change of wording, but codes changed.

8:25 PM ACTION ITEMS

- Fall Retreat—Schedule & Plan: Training day done in spring and fall. Fall--open and public meeting training. End of September, first of October. 9:00am-2:30pm. Looking into UAPCS coming to do a training on how board runs. Then spend time having a discussion: roots and wings committee, or US Committee. No action. Put back on September calendar to make sure its been scheduled.

8:27 PM• ARP ESSER Application: created a plan and approved by state. 20% fill education gaps. Accadience reading programs. Summer program used OEK, no longer allowing. Going to

use ESSER funds to run the Kindergarten program again. \$100K in salaries for Friday interventions. Have until September 2023 to use funds. \$10K for staff retreat. Furniture to increase social distancing.

IDEA/Title One Meeting: Only had three parents attend.

Michael motions to approve. Dorothy seconds. Motion is carried.

8:33• Religious Resolutions Policy: All changes completed.

Lisa motions to approve. Dorothy seconds.

8:39PM • Reporting Arrests Policy:

Michelle motions to table. Becca seconds to table policy. (Add to September meeting)

8:39pm • Records Policy: Updated completed.

Michelle motions to approve. Lisa seconds. Motion is carried.

8:42PM• Procedure to Review Complaints: Updated completed.

Zach motions to approve. Michelle seconds. Motion is carried.

8:43PM • Learner Validated Attendance Policy: For our flexible Fridays.

Michael motions to approve. Zach seconds. Motion is carried

8:45pm• Emergency Response Plan Policy: A few changes Jennifer talked about. Lisa motions to table. Michael seconds to table to September meeting.

8:45pm• Health & Safety Policy: Lisa made changes. Table--need to consult attorney regarding giving medical advice. When would you need to call the Dr.?

Lisa motions to table. Zach seconds. Motion is carried to table for the September meeting.

8:40 PM DIRECTOR'S REPORT

- Staffing Update: Hired Alex Fairbourn as Julia Scott's aide in 5-6. Hiring Corinne Keller to help with interventions. Today we are fully staffed. May need additional SPED aide.
- Enrollment: 445 completely registered. 4 offers out. 4 new families on the waitlist.
- Student Achievement: back to school night was a success
- Charter Agreement Goal: Board goal 100%, 100% teachers have applications in
- Professional Development: Bear Lake, Great Thinkers Training, Ethics/Handbook, Behavior, Positive Communication, ST Math, Math Fluency without Fear, Benefits.
- Public Relations : PR posts volunteers. Summer kindergarten and parenting class
Hiring counselor from BRMH. Groups and individual counseling.

8:50 PM CLOSED MEETING--No closed meeting items.

New Board members need to work on bios for the website.

9:13 PM – ADJOURN: Zach motions to adjourn. Dorothy seconds. Motion is carried.

*Next scheduled Board Meeting: September 16, 2021