



# Promontory School COVID-19 Mitigation Plan

In preparation for reopening schools in August 2020, Promontory School has created the following plan which aligns with all current guidelines and directives issued by state agencies and the Bear River Health Department.

As a school crew we plan to be **SMART**:

**S**tay home when sick

**M**aintain clean spaces

**A**dvocate for distancing

**R**emember your mask

**T**rain on hygiene and safety

Promontory is mindfully considering the social and emotional needs of students, families, and employees in this plan. Our main objectives are as follows:

- To provide healthy and safe environments for students and employees
- To provide robust instructional options (At-School and Distance Learning)
- To provide ongoing communication with students, parents, and employees

## **HEALTH & SAFETY**

It is critically important to develop strategies to mitigate the contraction and spread of COVID-19. Promontory is prepared to employ preventative measures for your student's health and safety. Strategies are as follows:

### **School and Classrooms**

#### **Training**

- Promontory will provide safety protocols and symptom monitoring for staff.
- Promontory will provide training for parents on COVID-19 symptom checking.

#### **Procedures**

- Parents will perform student home wellness assessments—daily temperature & symptom checks.
- Large group gatherings will be held virtually and only in person after consulting and coordinating with local health departments.
- Entry & Exit instructions will be communicated clearly to staff and families.
- Specials (orchestra, choir, PE, art etc.) and fieldwork will require additional considerations.
- Accommodations will be made for students with unique circumstances.
- Visitors will have protocols to follow when coming to the school.

#### **Minimizing Risk**

- Sick students and employees will be asked to stay home.
- Temporary quarantine rooms will be designated inside the school building.
- Face coverings will be worn by students and employees as mandated by the State of Utah.
- Face coverings will be required for all visitors as mandated by the State of Utah.
- Temperature checks will be conducted for visitors going beyond the office.

- Sanitation practices will be performed for instructional and non-instructional areas.
- Attention will be given to physical distancing and reduction of group size.
- Assigned seating will be used to support contact tracing.
- Assigning areas, staggering recesses, and cafeteria schedules will be established to keep class crews together and limit mingling with other crews.
- Student movement will be minimized through flow patterns and/or transitions.
- Library procedures will be modified to maximize social distancing and sanitization.
- Restroom use will be limited to one student at a time with the waiting line outside the main door using social distancing X's marked on the floor.
- Open spaces (kiva, cafeteria, community areas, etc.) will be utilized to increase physical distancing.

## **Sanitation**

### **Training**

- Promontory will train students and staff on proper cleaning protocols for COVID-19.
- Hygiene instructions will be given to staff and students and posted in restrooms and classrooms.

### **Procedures**

- Instructional areas will be cleaned and sanitized between classes and every evening.
- Students will have their own supplies within the classroom.
- Cafeteria will be sanitized between student groups.
- Sanitation will be increased in the restrooms, office, library, and other high-traffic areas.
- Playground equipment will be sanitized.
- Electronics will be sanitized between student use.

## **Transportation**

- During fieldwork, drivers will wipe down vehicle surfaces and wear a face covering.
- Students will wear face coverings while on fieldwork including in vehicles.

## **Temporary Reclosing**

Promontory will establish a plan in consultation with local health officials in responding to confirmed cases and the coordination of a temporary closure of a school.

## **INSTRUCTION**

As Promontory School of Expeditionary Learning reopens we are committed to provide a high-quality education to your child. As the school meets the above *Health and Safety* guidelines, the following are two instructional model options for families to carefully weigh for the social, emotional, and educational needs of each student.

### **1. At-School Learning**

- Students will attend a full day of school Monday through Thursday. Friday mornings students will come to the school by invitation from the teacher for interventions and enrichment activities. Friday afternoons will be for teacher preparation and professional development.
- Parents will be asked to perform daily wellness checks of each student before school and will fill out a health google form each morning before school. Staff will perform checks at the school entry doors for students who were not checked at home.
- Physical distancing will be implemented as much as possible.
- Students and employees will wear face coverings.
- Increased sanitizing practices and routines will be implemented.
- Individual Education Plans, Healthcare Plans, and 504 Plans will be met.

- Megacrew will take place on Fridays and will be virtual.
- Fieldwork will continue but be modified and outdoors as much as possible.

## 2. Distance Learning

*Distance Learning is where the student and the educator are not physically present in a traditional classroom environment. Learning is conducted through technology (i.e. electronic assignments, discussion boards, and online assessments). Teachers will give individual feedback and instruction via the learning platforms Zoom, Google Classroom and/or Class Dojo.*

- Students will be assigned a Promontory distance-learning teacher.
- Instruction for students in grades K-6 will focus on crew building, reading, writing, mathematics, and science within an in-depth expedition study. Supplemental support in art, PE, and music will be offered weekly.
- Instruction for students in grades 7-8 will include all required courses and an expedition experience. Instruction will be performed by Promontory 7-8 teachers virtually through Zoom and Google Classroom.
- Parent tutorials for navigating Google Classroom will be provided.
- Individual Education Plans and 504 Plans may require the IEP and 504 teams to reconvene and adjust plans as necessary.

## **COMMUNICATION**

Promontory School is implementing clear, consistent, and specific protocols for effective communication about *Health and Safety and Instruction*.

### **Promontory School will communicate the following:**

- Promontory's Fall 2020 Reopening Plan for health & safety, instruction, and communication
- [Promontory's Fall Reopening Frequently Asked Questions and Answers](#)
- Tutorials for Google Classroom, Class Dojo, and Zoom
- Promontory's Website COVID-19 Updates
- The point of contact for questions is the school director.
- Accommodation for Healthcare Plans, Individualized Education Programs, and 504 Plans will be developed with team members, including certified nurses, as necessary.
- Specific health & safety protocols (i.e. schedules, sanitation, general spaces guidelines)
- Sanitation protocols of school and classroom settings
- Schedules, flow patterns, and/or transitions for common spaces (cafeteria, library, recess, etc.)
- Individual classroom protocols for physical distancing, small group instruction, and other safety measures
- Extracurricular updates for school-specific activities
- Health and wellness best practices for your individual student needs

For additional information, please refer to our [Promontory's Fall Reopening Frequently Asked Questions and Answers](#).