



# PROMONTORY

school of expeditionary learning

## Board Meeting Minutes

Thursday, March 17, 2022

At 7:00PM

### Trustees:

Becca Ashby  
Mindy Johnson  
Michelle Flynn  
Dorothy Dobson  
Lisa Holgreen  
Amber Edelman  
Zach Davis  
Michael Engh

### Officers:

Amy Rich  
Karen Braithwaite

### Director:

Jennifer Blaine

### Visitor:

Brian Cates  
Tammy Taylor  
Allie Edelman

7:06 PM – **CALL TO ORDER**· Welcome/Mission Statement and Pledge –Zach Davis

7:14 PM – Training: Amber Edelman–Legislative updates: [utahcharters.org](http://utahcharters.org), [schools.utah.gov](http://schools.utah.gov)

7:32 PM – **MINUTES**

- **1-31-2022 Board Meeting Minutes**: Michael motions to approve. Michelle: seconds. Zach, Beca, and Mindy abstain.
- **2-17-2022 Board Meeting Minutes**: List Lisa as in attendance. Lisa motions to approve. Zach seconds. Motion is carried.

7:35 PM – **PUBLIC COMMENT**: No public comment

7:35 PM – **FINANCE REPORT**

- Budget Review – Brian Cates: should be able to start with the budget for next year. PTIF– earned little over \$2400 in interest/Reinvestment was a little better than previous month. Feds have increased interest rates. Revenue and percentages are at 67%. Make requests through Utah grants. Enrollment is at 434 as of beginning of March. Look to hold it steady through end of year.

7:41 PM – **BUSINESS ITEMS**

- Expansion Committee Update: Decided that we can't afford to pay for expansion all at once. Idea to do it in phases. Phase 1: Adding choir and orchestra room out west side of the building. Add extra Kindergarten room behind current kindergarten room. Adding the stage would also be a part of the phase 1. Phase 2: 2-3 years later, build the auditorium as the outbuilding to the east of the school. \$5-6 million would be about what it would be to do it all at once. Discussed break out rooms for orchestra. Amber's suggestion: Not put the school in a bind and do what we can afford. Propose that we meet together again to iron out details.

- School Land Trust: Discuss next year's plan—been completed. No amendments, final review is awaiting approval. Current goal is that all students show growth in reading with 80% showing improvement. Digital safety policy, direct instruction done annually—also use GoGuardian. No carry over funds. If any leftover it will be used for instructional aides.
- Dissemination of Information of Juvenile Offenders: No changes.
- Dissemination of Materials: No changes
- Donations, Gifts, and Sponsorship: There is a code that needs to be changed.
- Board Retreat: Offered a couple of board members to go to Tetons school August 14th-17th with teachers. If interested, let Amber know. Board Retreat is scheduled for April 26th. 9am-2pm in Corinne. Dorothy suggests team building activities. Revise charter and the by-laws for our flexible Fridays. Open for suggestions.

#### 8:15 PM **ACTION ITEMS**

- **8:15pm**• Bullying and Hazing: Changes have been completed. Michelle motions to approve. Dorothy seconds. Motion is carried.
- **8:16pm**• Data Governance Policy: Michelle updated code. Mindy motions to approve. Lisa seconds. Motion is carried.
- **8:18pm**• Corporal Punishment Policy: Changes completed. Michelle motions to approve. Zach seconds. Motion is carried.
- **8:19pm**• 1/2 Bear River Hot Springs Fieldwork—Preston, ID: Zach motions to approve. Michael seconds. Motion is carried.
- **8:05pm**• School Land Trust: Next Year Plan, Signature Form, Safe Technology, & Digital Citizenship: Zach motions to approve. Dorothy seconds. Motion is carried.

#### 8:20 PM **DIRECTOR'S REPORT**

- Staffing Update: Lynette Reeder has proposed to go part-time next year, and have Heidi take the other half of the day. Jennifer has aides and teachers contacting her about jobs at our school.
- Enrollment/Lottery: 48 kindergarteners have completed registration for next year. We would like to enroll four more before the start of school. Follow up on having the 7/8th graders go talk to our 5/6th graders about middle school at Promontory.
- Student Achievement: Notice the walls! Shamrock hunt in K, reading classes organized by needs not grade level. Links around the school. Steam Stacks and music in math in 3-4. Quality unifying literature experiences in 5-6. 7-8 inspiring expert visit.
- Charter Agreement Goal: Financial accountability and fiscal responsibility.
- Professional Development: Quality behavior training weekly for our APED aides. Conversations around literacy. Food program audit—only a few findings, they were very impressed with Amanda and her food program.
- Public Relations: Application is in to be recognized as a Purple Star School—friendly to military families.

8:50PM CLOSED MEETING—No closed meeting

8:56PM – ADJOURN: Zach motions to adjourn. Lisa seconds. Motion is carried.

\*Next scheduled Board Meeting: April 21, 2022