

# PROMONTORY

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school of expeditionary learning

## **PRIVATE PROVIDERS IN SCHOOL SETTINGS POLICY**

### **Purpose:**

To establish guidelines for permitting private providers to operate within the school environment, ensuring compliance with [34 CFR 300.154](#) and the Utah State Board of Education (USBE) [Special Education Rules](#).

### **Policy Statement:**

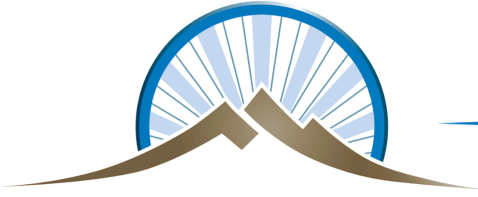
At the Promontory School of Expeditionary Learning, we prioritize providing a supportive and inclusive learning environment for all students. While we recognize that some students may benefit from third-party services, our school maintains a general policy that such services are not permitted during the school day except under specific circumstances warranted by substantial data and determined through a collaborative decision-making process. This policy outlines the criteria and procedures for integrating private providers into the school setting while maintaining compliance with federal and state regulations.

### **Definitions:**

- **Private Providers**: Individuals or organizations that offer specialized services to students, such as therapy or counseling, not employed by the Promontory School of Expeditionary Learning.

### **Procedures:**

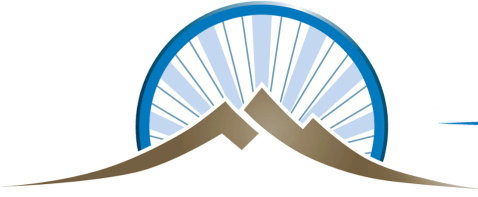
1. Request and Approval Process:
  - Parents or guardians must submit the request for private provider access to the school's administrator.
  - The administrator will review the request in accordance with school policies, ensuring compliance with [34 CFR 300.154\(b\)\(1\)](#), which requires arrangements with private providers if the public agency cannot provide necessary services.
2. Provider Requirements:
  - Providers must present valid credentials and meet the qualifications specified by the Utah State Board of Education, as outlined in the USBE Special Education Rules, Section VI.
  - Providers must comply with all school policies, including background checks and confidentiality agreements.
  - If necessary, a signed agreement of understanding will be developed for all parties.
3. Criteria for Allowing Third-Party Services During the School Day:
  - **Data Driven Justification**: A significant body of data must demonstrate that the student requires additional support beyond what can reasonably be provided by the school.
  - **Team Review**: The decision to allow third-party services will be reviewed by the student's educational team. This includes, but is not limited to teachers, special education staff (if applicable), and administration.
  - **Impact Assessment**: The team will assess the potential impact of third-party services on the student's educational progress, as well as on the classroom environment.
  - **Approval Process**: Final approval will be determined by the school administration in consultation with all relevant stakeholders. Written documentation will be provided to all parties involved.
4. Integration and Collaboration:



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- If the need for third-party providers is established, the school, family, and provider will collaborate to create a plan that aligns with the student's educational goals while minimizing disruptions to their learning and the learning of others.
  - Approved providers will collaborate with school staff to align services with the student's Individualized Education Program (IEP), as encouraged by the USBE Special Education Rules, Section III.
  - Regular communication between providers, teachers, and parents will be established to monitor progress and address any concerns.
5. Services Not Required for FAPE:
- A Free and Appropriate Public Education is a federally guaranteed right under the Individuals with Disabilities Education Act (IDEA) to special education and related services at no cost to parents, designed to meet the unique needs of students with disabilities.
  - When parents request services from private providers that are not required to ensure FAPE, the school will facilitate communication between the provider and school staff.
  - Parents will be informed that these services are supplementary and not funded by the school.
  - The school will ensure that these services do not interfere with the student's educational program and that the provider adheres to school policies and schedules.
  - Parents must submit written requests for private providers to operate within the school. These requests will be reviewed by the special education team and approved by administration to ensure alignment with the student's educational program and compliance with this policy.
6. Compliance and Monitoring:
- The school will ensure ongoing compliance with [USBE Special Education Rules](#) and [34 CFR 300.154\(d\)\(2\)\(iv\)\(A\)](#), which requires obtaining parental consent each time access to public benefits or insurance is sought.
  - Regular evaluations will be conducted to assess the effectiveness of the provider's integration and its impact on student outcomes.



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## PRIVATE PROVIDER ACCESS REQUEST FORM

### Parent/Guardian Information

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Contact phone and email

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
DOB

\_\_\_\_\_  
Grade and Teacher

### Private Provider Information

\_\_\_\_\_  
Provider's Name and Title

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Contact Information

\_\_\_\_\_  
Credentials/Certifications

### Services Requested

\_\_\_\_\_  
Type of Services

\_\_\_\_\_  
Frequency of Services (e.g., weekly, bi-weekly):

\_\_\_\_\_  
Proposed Schedule

\_\_\_\_\_  
Monday

\_\_\_\_\_  
Tuesday

\_\_\_\_\_  
Wednesday

\_\_\_\_\_  
Thursday

\_\_\_\_\_  
Friday

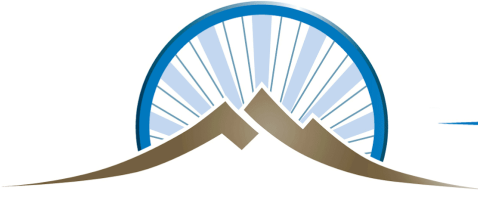
\_\_\_\_\_  
Location of Services within School

\_\_\_\_\_  
Briefly describe why these services are needed and how they will benefit the student

- I understand that these services may be supplementary and not required to ensure FAPE.
- I acknowledge that the school is not responsible for funding these services.
- I agree to comply with all school policies regarding private provider access.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



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**For School Use Only:**

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Date of Submission

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Name and Title of Special Education Reviewer

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Comments/Conditions of Approval

Approved

Denied

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Director Signature

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Date