



PROMONTORY

school of expeditionary learning

Creating the Great Thinkers of the 21st Century

Board Meeting Minutes
Thursday, April 16, 2020
At 7:00 PM

Attendance – Virtual Zoom Meeting

Trustees:

Michelle Flynn
Mindy Johnson
Lisa Holgreen
Michael Engh
Dorothy Dobson

Officers:

Paige Kearn
Celeste Muhlestein
Chad Painter

7:03 Call to Order – Mindy Johnson

7:04 Mission statement and Welcome – Chad Painter

7:05 Training – Mindy Johnson

- Admin and Board training on UAPCS website on Fridays at 10 am and noon
- Please complete training #14 on UCAP website and report complete to Mindy or Nancy – Dorothy completed already
- CREW training from Structures Policy and EL Core Practices manual

7:10 – Minutes

ACTION: Michael motions to approve March 19, 2020 Minutes and Michelle seconds. Roll call vote:

- Michael – aye
- Lisa – aye
- Michelle – aye
- Dorothy - aye

Minutes Approved

Visitors:

Matt Lovell
Jennifer Duncan
Heather Ferguson
Jenny Hilton
Lindsay Kelty
Nancy Moyle
Danielle Wermager
Susan Bennett
Nina Guzzetti
Shawna Ulm
Amber Bennett
Megan Merkley
Gwen Andrus
Mary Beth Farrer

Director:

Jennifer Blaine

7:15 Poll for Attendance

7:16 Public Comment: No public comment

7:17 Finance Report – Matt Lovell

- Utah House of Reps passed joint resolution asking state agencies to limit spending now and into next year because they foresee revenue shortfalls
- Enrollment ending this year at 426 which will impact next year's funding so plan for tight budget

7:24 PM Business Items:

- Truss Update – Wood is delivered; Brett will give at least a week notice before crew arrives
- Director Hiring Crew looking over resumes now; interviews will be scheduled soon

7:24 PM Action Items:

- **Fall Expedition Approvals**
 - Each expedition should include a service component; one semester could be a smaller in-house service to crew and grade-band community and at least one per year should be a service done for the outside neighborhood community/world.

7:30 PM ACTION: Michael motions to approve Kindergarten fall expedition. Michelle seconds the motion.

Michael – aye

Michelle – aye

Dorothy – aye

Lisa – aye

Kindergarten fall expedition is approved.

7:32 PM ACTION: Lisa motions to approve 1/2 Community fall expedition. Michael seconds the motion.

Michael – aye

Michelle – aye

Dorothy – aye

Lisa – aye

1/2 Community fall expedition is approved.

7:33 PM ACTION: Michelle motions to approve 3/4 Community fall expedition. Dorothy seconds the motion.

Michael – aye

Michelle – aye

Dorothy – aye

Lisa – aye

3/4 Community fall expedition is approved.

7:34 PM ACTION: Dorothy motions to approve 5/6 Community fall expedition. Michelle seconds the motion.

Michael – aye

Michelle – aye

Dorothy – aye

Lisa – aye

5/6 Community fall expedition is approved.

7:34 PM ACTION: Michael motions to approve 7/8 Community fall expedition provided a service component is added. Lisa seconds the motion.

Michael – aye

Michelle – aye

Dorothy – aye

Lisa – aye

7/8 Community fall expedition is approved provided a service component is added.

- **Policies**

- Internet Safety Policy

- 7:35 PM ACTION:** Michelle motions to approve the Internet Safety Policy. Dorothy seconds the motion.

- Michael – aye

- Michelle – aye

- Dorothy – aye

- Lisa – aye

- Internet Safety Policy approved.

- Grievance Policy

- Policy that outlines how grievances are addressed.

- Michelle read the policy to out loud to the group.

- 7:50 PM ACTION:** Lisa motions to approve the Grievance Policy. Michelle seconds the motion.

- Michael – aye

- Michelle – aye

- Dorothy – aye

- Lisa – aye

- Grievance Policy approved.

7:52 PM Director Report:

- Staffing

- Need SPED paras and director for next year

- Miriam Broersma is moving out of state; before hiring for her position Jennifer will meet with teachers to see if anyone wants to move to a different community.

- Jennifer will be meeting individually with teachers to complete employment agreements for next year. Salaries will remain the same until news from USBE on whether or not the approved funding increase will happen. If it does, it will go right to salaries.

- Jennifer will meet with the aides after the teachers to hand out employee agreements.

- Enrollment

- Lottery was processed today at 9:00 am.

- Enrollment for next year is currently at 445 so that looks good.

- Marketing/PR
 - Enrollhand – Jennifer will get info on how many of newly enrolled are through Enrollhand
 - Kindergarten Meet and Greet went very well digitally.
- Student Achievement:
 - Reports from Lexia Core 5 show that students are moving through the program
 - Getting idea during team meetings of how many students are not participating well in online schooling. Teachers are reaching out via phone calls and zoom calls. They will be scheduling tutoring in the building as needed for individual students.
- Professional Development
 - Danielle working hard APPEL teacher training/mentoring program
 - Martha is officially no longer our school designer. We have unfulfilled PD days left in our contract that need to be filled. Danielle and Jen Wood are working on plans on how best to use those days. Training days will be virtual so that will save travel costs.

8:18 PM Adjourn

ACTION: Michael motions to adjourn the meeting. Michelle seconds the motion

- Michael - aye
- Michelle - aye
- Dorothy - aye
- Lisa – aye

Meeting Adjourned.