



The Mission of Promontory School of Expeditionary Learning is to provide a rich educational environment that views learning as an Expedition and uses the study of Great Thinkers to cultivate the value of excellence and the love of knowledge. Using investigation and discovery to make connections to ideas and our community, we empower children to embrace challenge, act with humanity, and become the Great Thinkers of the 21st century.

BOARD OF DIRECTORS MEETING

AGENDA

May 21, 2025A

7:00PM

1051 W 2700 S

Perry, UT 84302

Join via zoom at: <https://promontoryschool-org.zoom.us/j/9451212783?pwd=Fot0r90ZSsMm601vo7j7h8KaiG4Ur.1&omn=87565101034>

7:00 PM – **CALL TO ORDER: Becca Ashby**

- Welcome/Mission Statement and Pledge: Stephanie Nielsen

7:10PM – **PUBLIC COMMENT**

** PUBLIC PLEASE NOTE: All public input will be taken into consideration, but not be discussed by the board during this meeting. Comments will be limited to three minutes each. We appreciate your input and invite your comments. - Promontory Board of Trustees*

7:15PM—POP Update

7:20 PM –Training: TBA

7:30 PM – **FINANCE REPORT**

- Budget Review – Brian Cates

7:40 PM – **MINUTES**

- 4-16-2026 Board Meeting Minutes
- 4-21-2026 Board Retreat Minutes

7:45 PM – **ACTION ITEMS**

- Fall 7/8 Overnight Kick-Off

- Fundraiser Request-Darcy

8:15 PM --**BUSINESS ITEMS**

- Admin Survey Results
- Electronic Device Policy
- Background Check Policy
- Assigned Policies:
 - Board Member Screening Policy-Executive
 - Governing Board Policy-Executive
 - AI Guidelines Policy-Policy
 - FERPA Annual Rights Notice-Policy
 - FERPA Use of Student Directory Information-Policy
 - Electronic Device Policy-Policy
 - Background Check Policy-Hiring
 - Employment of Relatives Policy-Hiring
 - Equipment Records/Inventory Policy & Procedure-Facilities/Special Projects
 - Reporting Fraud, Abuse, & Waste Policy-Finance
 - Emergency Response Plan Policy-Safety Committee

8:40 PM **DIRECTOR'S REPORT**

- Staffing Update
- Enrollment/Lottery
- Student Achievement
- Professional Development
- Public Relations
- Charter Goal Agreements

8:50 PM CLOSED MEETING

9:00 PM – ADJOURN

*Next scheduled Board Meeting June 18, 2026

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact Tammy Stutznegger at tstutznegger@promontoryschool.org giving at least three working days notice. "This institution is an equal opportunity provider and employer.



PROMONTORY

school of expeditionary learning

BACKGROUND CHECK POLICY

PURPOSE

The purpose of this policy is to protect the safety, health and security of Promontory School of Expeditionary Learning (the "School") students, employees, and property.

The School will comply with the provisions of Utah Administrative Code R277-516 regarding employee background checks. In order to protect the health and safety of all students and protect the property of the School, the School requires (a) all Board members, (b) all potential employees and (c) any volunteers who will be given significant unsupervised access to a student in connection with the volunteer's assignment to submit to a criminal background check as a condition for employment or appointment.

In addition, at any time, the School may require an existing employee or volunteer to submit to a criminal background check.

Information obtained under the background check policy is confidential and may only be disclosed as provided in Utah Code Ann. § 53A-3-410.

The Director will establish administrative procedures consistent with this policy and applicable law.



BACKGROUND SCREENING AND SAFEGUARDING POLICY

PURPOSE

The Governing Board of Promontory School recognizes its responsibility for protecting the safety and well-being of students and maintaining appropriate professional standards for all individuals serving within the school community.

This policy establishes requirements for criminal background checks, ongoing monitoring, professional standards, arrest reporting, reference checks, and related procedures for non-licensed public education employees, contract employees, volunteers, and charter school governing board members in accordance with applicable Utah law and administrative rule.

POLICY

The Governing Board directs the School to:

1. Require criminal background checks and ongoing monitoring for individuals as required by Utah law and administrative rule as a condition of employment, appointment, or service;
2. Implement procedures appropriate to the individual's duties and level of student access;
3. Maintain appropriate privacy risk mitigation strategies to ensure the School only receives ongoing monitoring notifications for individuals with whom the School maintains an authorizing relationship;
4. Require self-reporting of arrests, citations, charges, convictions, pleas in abeyance, and diversion agreements as required by law and administrative rule;
5. Provide due process protections consistent with Utah Code Section 53G-11-405 prior to making final employment or appointment determinations based on criminal history information;
6. Maintain confidential records and criminal history information in accordance with state and federal law; and
7. Conduct reference checks as required by Utah Code Section 53G-11-410 prior to employment or volunteer service in qualifying positions.

SCOPE

This policy applies to:

- Non-licensed public education employees;



- Contract employees;
- Volunteers who may be given significant unsupervised access to students;
- Charter school governing board members; and
- Other individuals designated by the School whose duties require criminal background review or ongoing monitoring under applicable law.

DELEGATION OF AUTHORITY

The Governing Board delegates to the Executive Director or designee responsibility for implementing and administering this policy, including:

1. Establishing administrative procedures;
2. Determining appropriate levels of screening based on assignment and duties;
3. Reviewing criminal history information;
4. Maintaining records and confidentiality protections;
5. Implementing ongoing monitoring procedures;
6. Conducting required reference checks;
7. Providing required training; and
8. Ensuring compliance with applicable law and administrative rule.

PROFESSIONAL STANDARDS

Non-licensed public education employees, volunteers, contract employees, and governing board members shall comply with all applicable School policies, ethical standards, professional boundaries, confidentiality requirements, and student safety expectations.

The School shall provide training and professional standards guidance consistent with applicable law, administrative rule, and the accompanying Administrative Procedures.

ADMINISTRATIVE PROCEDURES

The accompanying Administrative Procedures are incorporated as an attachment to this policy and establish the operational requirements necessary to implement this policy.

LEGAL REFERENCES

- Utah Code §53G-11-401 through §53G-11-405



PROMONTORY

school of expeditionary learning

- Utah Code §53E-6-401 through §53E-6-402
- Utah Administrative Code R277-316 - Professional Standards and Training for Non-licensed Employees and Volunteers
- Utah Administrative Code R277-217 - Educator Standards and LEA Reporting
- Family Educational Rights and Privacy Act (FERPA), as applicable
- Government Records Access and Management Act (GRAMA)



BACKGROUND SCREENING AND SAFEGUARDING PROCEDURES

PURPOSE

These administrative procedures are established to implement the School's Background Screening Policy and comply with applicable state and federal laws regarding criminal background checks, ongoing monitoring, reference checks, volunteer screening, and student safeguarding practices. These procedures are intended to promote student safety while ensuring fair, consistent, and confidential review processes.

DEFINITIONS

Contract Employee: means an individual employed by a third party or contractor who provides services to the School and may have access to students through assigned duties.

Covered Individual: means any individual subject to background screening, ongoing monitoring, reference checks, self-reporting obligations, or related safeguarding requirements under this policy.

Ongoing Monitoring: means criminal history monitoring conducted through systems authorized under Utah Code § 53G-11-404 and related state or federal systems.

Qualifying Position: shall have the meaning established in Utah Code Section 53G-11-410.

Significant Unsupervised Access: means repeated, extended, or unsupervised interaction with students in circumstances where a School employee or authorized designee is not readily present and able to monitor the interaction. Examples may include, but are not limited to:

- mentoring
- tutoring
- coaching
- transporting students
- overnight supervision
- recurring one-on-one interaction
- extended fieldwork participation

Volunteer: means an individual who provides services, assistance, or support to the School without compensation.



INDIVIDUALS SUBJECT TO BACKGROUND CHECKS

The following individuals shall submit to criminal background checks and ongoing monitoring as required by law:

- Non-licensed public education employees;
- Contract employees;
- Volunteers who may be given significant unsupervised access to students;
- Charter school governing board members; and
- Other individuals determined by the School to require screening based upon assignment, duties, or level of student access.

The School may require additional screening for:

- overnight activities,
- transportation responsibilities,
- coaching assignments,
- extracurricular supervision,
- field trips,
- or other activities involving increased student access or supervision responsibilities.

BACKGROUND CHECK PROCESS

Prior to employment, appointment, or volunteer service requiring a background check, the individual shall:

- Provide all information necessary to conduct the background check;
- Submit fingerprints and other identifying information as required by law;
- Submit to ongoing monitoring through the systems described in Utah Code Section 53G-11-404; and
- Sign all required disclosures, releases, and acknowledgments.

Failure to comply with background check requirements may result in denial or termination of employment, appointment, volunteer service, or access to students.

PRIVACY RISK MITIGATION



The School shall maintain appropriate privacy risk mitigation strategies to ensure the School only receives ongoing monitoring notifications for individuals with whom the School maintains an authorizing relationship.

Upon separation from employment, volunteer service, contract assignment, or governing board service, the School shall take appropriate steps to discontinue ongoing monitoring notifications consistent with applicable law.

REFERENCE CHECK REQUIREMENTS

Prior to hiring or appointing an applicant or qualifying volunteer to a qualifying position, the School shall comply with the reference check requirements established in Utah Code Section 53G-11-410.

The School shall:

- Request required disclosures regarding prior qualifying position employment;
- Obtain signed releases when required;
- Use reasonable efforts to contact prior qualifying position employers;
- Request information regarding substantiated allegations of physical abuse, sexual abuse, sexual misconduct, or inappropriate conduct involving a child or student when required by law; and
- Maintain documentation of reference check efforts.

SELF-REPORTING REQUIREMENTS

Non-licensed public education employees, volunteers, contract employees, and charter school board members shall report the following to the Executive Director or designee within forty-eight (48) hours:

- Convictions or pleas in abeyance;
- Diversion agreements;
- Any arrest, citation, or charge for an alleged sex offense;
- Any arrest, citation, or charge for an alleged drug-related offense;
- Any arrest, citation, or charge for an alleged alcohol-related offense; and
- Any arrest, citation, or charge for alleged offenses against the person under Title 76, Chapter 5, Offenses Against the Person.

Failure to comply with self-reporting requirements may result in disciplinary action, termination of employment or service, or removal from appointment.

The School shall post required reporting policies consistent with Utah Administrative Rule R277-316 on the School website.



Licensed educators shall complete all USBE-required arrest reporting obligations.

TRANSPORTATION-RELATED RESTRICTIONS

Individuals responsible for transporting students or operating school vehicles may be temporarily removed from transportation-related duties during investigations involving alleged alcohol-related offenses, drug-related offenses, impaired driving allegations, or other conduct that may affect student safety.

REVIEW OF CRIMINAL HISTORY INFORMATION

Upon receipt of criminal history or arrest information, the Executive Director or designee shall review the information and assess the individual's employment or appointment status considering:

- the individual's assignment and duties;
- student safety;
- the seriousness of the alleged conduct;
- the relevance of the conduct to the individual's responsibilities; and
- the confidentiality and due process rights of the individual.

The School may:

- temporarily remove student supervision responsibilities;
- temporarily restrict transportation responsibilities;
- place an employee on administrative leave;
- restrict volunteer or board activities; or
- implement other appropriate interim safety measures pending review or investigation.

Individuals shall be provided due process protections consistent with Utah Code Section 53G-11-405 prior to final employment or appointment determinations based upon criminal history information.

Nothing in this policy or accompanying procedures shall create a right to employment, volunteer service, appointment, contract assignment, or continued service with the School.

CONFIDENTIALITY AND RECORD RETENTION

Criminal history information, arrest information, reference checks, and related records shall:

- be stored securely;



- remain confidential;
- be accessible only to authorized personnel; and
- be retained and destroyed consistent with applicable law and records-retention schedules.

The School shall maintain procedures for restricting access to criminal history information, discontinuing monitoring access following separation from the School, and protecting confidential information from unauthorized disclosure.

Employees with access to confidential background information shall receive training regarding confidentiality obligations.

ADMINISTRATIVE RESPONSIBILITY

The Executive Director or designee shall:

- oversee implementation of this policy;
- ensure legal compliance;
- designate authorized reviewers;
- maintain required documentation; and
- coordinate required reporting to state agencies.

TRAINING AND PROFESSIONAL STANDARDS REQUIREMENTS

The School shall provide appropriate annual training to non-licensed public education employees, volunteers, contract employees, coaches, and governing board members regarding:

- professional standards;
- ethical conduct;
- child sexual abuse prevention;
- bullying, cyber-bullying, hazing, harassment, and retaliation prevention;
- confidentiality;
- student safety and supervision;
- mandatory reporting obligations;
- self-reporting requirements under this policy; and
- additional training required by law, Utah Administrative Rule, or applicable interscholastic activity or athletic association standards.

Electronic Device Policy

Purpose

Promontory School of Expeditionary Learning (the “School”) recognizes that various forms of electronic devices have become a common means of communication and information access. The School seeks to ensure that the use of electronic devices, both privately-owned devices and devices owned by the School, does not cause harm or otherwise interfere with the learning, safety, or security of students or employees. The following policy has therefore been established by Promontory School regarding the use of electronic devices on School premises and at School-sponsored activities and is in compliance with Utah Administrative Rule R277-495 and other applicable laws.

I. Definitions

“**Electronic device**” means electronic media, communication devices, transmitters, receivers or players, including but not limited to mobile phones (with or without video or picture-taking capability), smart watches, electronic music or video players, iPods, tablets, iPads, and electronic gaming devices. Devices also include any current or emerging wireless handheld technologies or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing.

“**School day**” means the hours that make up the School day according to the School’s schedule.

“**School-sponsored activities**” means fieldwork, curricular and extracurricular activities, and extended School-sponsored trips or activities, including School-provided transportation to and from such activities.

II. Student Use of Electronic Devices

Possession & Use: Electronic devices may only be possessed and used by students during the School day and during School sponsored activities in accordance with the following standards:

1. Students may carry and possess privately-owned electronic devices to and from school.
2. Privately-owned electronic devices must be turned off and kept in backpacks or lockers during school hours except under the supervision of the teacher in the classroom.
3. At no time may electronic devices be used on the playground, in the lunchroom, or in the field for playing games, watching video streaming sites, taking photos or videos, updating social media or live streaming via social media except at the discretion of the teacher.

Prohibitions:

1. Electronic devices may not be used to threaten, bully, humiliate, harass, and intimidate students, employees, volunteers, visitors, or guests.
2. Electronic devices may not be used to violate local, state or federal law.
3. Electronic devices may not be used to view, access, download, store, or transmit pornography or other obscene or inappropriate material.
4. Electronic devices may not be used during quizzes, tests, or standardized assessments unless specifically allowed by law, student Individual Education Plan, or assessment directions, or in connection with other legitimate circumstances determined by the director.

Other Uses:

With prior approval of the director the following uses may be acceptable.

1. The use is specifically required to implement a student's current and valid IEP.
2. The use is determined by the director to be necessary for other special circumstances, health-related reasons, or emergency.

Disciplinary Action: If a student violates this policy, the electronic device may be confiscated by an employee. When an employee confiscates a privately-owned electronic device, reasonable measures will be taken by him/her to label and secure the device and turn it over to a school administrator as soon as the employee's duties permit. A confiscated, privately-owned electronic device will be released/returned to the student on the first confiscation. On subsequent confiscations, electronic devices will be released/returned to the student's parents/guardians after the student has complied with any other disciplinary consequence that is imposed.

The School may contact law enforcement if School employees believe that a student has used an electronic device in connection with a violation of criminal law, and criminal penalties may arise from inappropriate use of electronic devices.

III. Other Provisions

Picture taking or sound or video recording by students is prohibited in School unless authorized by a teacher or the director. Picture taking or sound or video recording by students is prohibited in private areas of the School such as washrooms, counseling sessions, and dressing areas.

Students shall be personally and solely responsible for the security of electronic devices brought to school. The School shall not assume responsibility for theft, loss, damage, or unauthorized calls made with an electronic device. If devices are loaned to or borrowed and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

Parents, guests and visitors to the School may use electronic devices at School and at School-sponsored activities only in

accordance with rules established by the director. Such individuals who use the School's electronic resources may not use such resources to access inappropriate material or information.

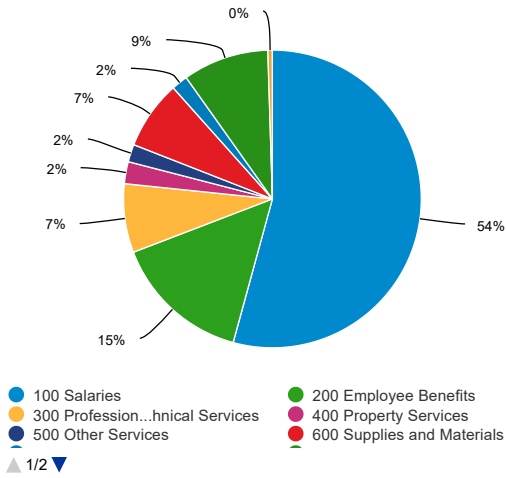
Financial Summary

Category	YTD Amount	Total Budget	Total Forecast	% Target	% Forecast
Revenue (3 School Category records)					
1000 Local Revenue	\$151,108	\$189,000	\$181,593	48.0%	83.2%
3000 State Revenue	\$4,407,213	\$5,721,545	\$5,575,831	78.5%	79.0%
4000 Federal Revenue	\$140,135	\$390,718	\$399,362	13.9%	35.1%
TOT	\$4,698,456	\$6,301,263	\$6,156,786		
Expense (9 School Category records)					
100 Salaries	-\$2,764,053	-\$3,147,500	-\$3,328,694	76.7%	83.0%
200 Employee Benefits	-\$775,742	-\$958,300	-\$916,000	80.6%	84.7%
300 Professional and Technical Services	-\$423,964	-\$464,300	-\$458,009	14.9%	92.6%
400 Property Services	-\$119,125	-\$175,000	-\$147,000	-0.0%	81.0%
500 Other Services	-\$72,933	-\$104,500	-\$116,808	-0.0%	62.4%
600 Supplies and Materials	-\$390,840	-\$465,100	-\$457,967	-0.0%	85.3%
700 Property	-\$108,297	-\$65,000	-\$109,286	-0.0%	99.1%
800 Debt Service and Misc	-\$369,042	-\$566,289	-\$572,503	-0.0%	64.5%
900 CapEx & Extra Ordinary	-\$21,772	-\$310,000	-\$30,000	-0.0%	72.6%
TOT	-\$5,045,767	-\$6,255,989	-\$6,136,267		
TOT	-\$347,311	\$45,274	\$20,519		

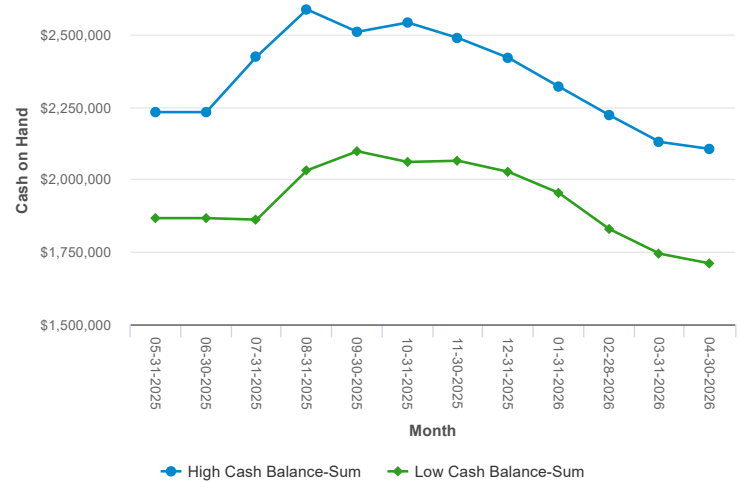
Financial Metrics

Financial Metric	Covenant	Target	Forecast
Operating Margin		4.0	0.82
Debt Service Ratio	1.15	1.30	1.09
% Building		<16	9
Unrestricted Days Cash	40	100	135

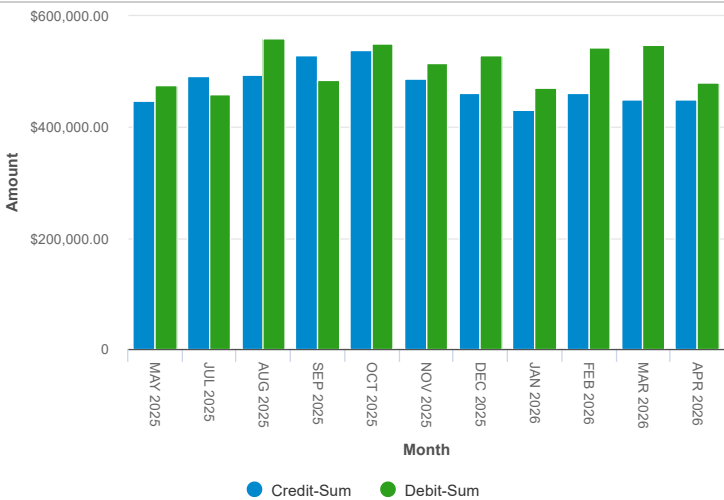
Expense Distribution



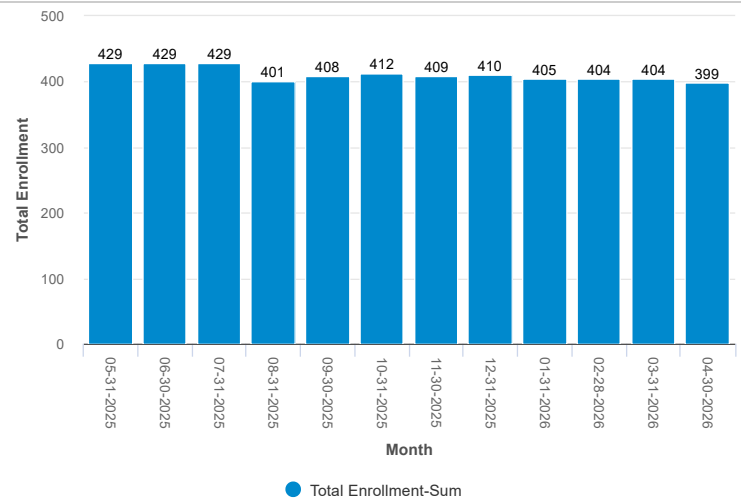
Cash Balance



Revenue vs Expenses



Enrollment Trend



Finance Manager : School Budget | Next Yr Budget

Next Yr Budget

Budget Name	Prior Yr Budget	YTD Amount	Current Yr Budget	Forecast	% Target	% of Forecast	Next Yr Budget	\$ Change	% Change
Promontory School of Expeditionary Learning - Revenue - 1000 Local Revenue (12 School Budget records)									
1510 Interest on Investments	\$5,000	\$85,844	\$110,000	\$105,000	83.0%	81.8%	\$90,000	-15,000	-14%
1610 Lunch Program	\$7,000	\$49,414	\$56,000	\$56,000		88.2%	\$56,000	0	0%
1720 Yearbook Income	\$485	\$20	\$0	\$0			\$0	0	
1720 Bookfair Income	\$1,311	\$1,699	\$0	\$0			\$0	0	
1720 Uniforms		\$329	\$0	\$0			\$0	0	
1741 Middle School Fees	\$6,000	\$4,123	\$5,000	\$5,000		82.5%	\$5,000	0	0%
1920 Fieldwork/Expedition Donations	\$5,000	\$762	\$6,000	\$1,000		76.2%	\$1,000	0	0%
1920 Community Donations	\$1,000	\$5,167	\$3,000	\$5,167		100.0%	\$3,000	-2,167	-42%
1923 POP Income	\$2,000		\$3,000	\$3,000			\$3,000	0	0%
1923 Adventure	\$0		\$0	\$0			\$0	0	
1923 Corporate Donations		\$3,426	\$3,000	\$3,426		100.0%	\$3,000	-426	-12%
1990 Miscellaneous/Background Checks/Fines	\$2,000	\$324	\$3,000	\$3,000		10.8%	\$3,000	0	0%
TOT	\$29,796	\$151,108	\$189,000	\$181,593			\$164,000	-17,593	
Promontory School of Expeditionary Learning - Revenue - 3000 State Revenue (36 School Budget records)									
3010 Regular School Prgm K-12	\$1,447,374	\$1,544,565	\$1,826,562	\$1,852,256	83.0%	83.4%	\$1,769,471	-82,785	-4%
3020 Professional Staff	\$105,107		\$0	\$0			\$0	0	
3105 Special Education -- Add-On	\$285,582	\$400,424	\$454,696	\$480,509	83.0%	83.3%	\$544,423	63,914	13%
3110 Special Education -- Self-Contained	\$3,619	\$12,962	\$15,554	\$15,554	83.0%	83.3%	\$20,021	4,467	29%
3120 Special Education -- Extended Year	\$3,583	\$3,384	\$4,061	\$4,061	83.0%	83.3%	\$4,445	384	9%
3125 Special Education -- State Programs	\$6,738	\$8,105	\$9,726	\$9,726	83.0%	83.3%	\$9,590	-136	-1%
3128 Special Education -- Stipends for ESY	\$1,610	\$1,808	\$0	\$1,808	100.0%	100.0%	\$0	-1,808	-100%
3153 Students At-Risk Add-on		\$81,999	\$135,733	\$94,251	83.0%	87.0%	\$112,838	18,587	20%
3211 Gifted and Talented	\$3,531	\$3,281	\$0	\$3,937	83.0%	83.3%	\$3,937	0	0%
3230 Class Size Reduction - K-8	\$153,509	\$159,087	\$191,465	\$190,828	83.0%	83.4%	\$182,876	-7,952	-4%
3410 Flexible Allocation	\$0	\$142,590	\$170,856	\$171,131	83.0%	83.3%	\$169,141	-1,990	-1%
3520 School Land Trust	\$60,475	\$69,051	\$69,051	\$69,051	100.0%	100.0%	\$76,975	7,924	11%
3566 Professional Learning	\$0		\$0	\$0			\$0	0	
3579 Mental Health Grant	\$38,000		\$37,137	\$37,137			\$35,493	-1,644	-4%
3582 Beverly T. Sorenson Elem Arts		\$29,167	\$36,000	\$35,000	83.0%	83.3%	\$35,000	0	0%
3596 School Safety Grant			\$200,000	\$118,811			\$122,000	3,189	3%
3655 Digital Teaching & Learning	\$27,460		\$26,000	\$17,207			\$0	-17,207	-100%
3719 Charter School Local Replacement	\$1,196,543	\$1,244,102	\$1,607,204	\$1,480,224	83.0%	84.0%	\$1,547,544	67,320	5%
3725 Charter School Admin Costs	\$42,997	\$70,833	\$85,000	\$85,000	83.0%	83.3%	\$83,525	-1,475	-2%
3770 School Lunch (Liquor Tax)	\$25,000	\$22,550	\$27,000	\$27,000	83.0%	83.5%	\$27,000	0	0%
3800 TSSA Program	\$78,680	\$119,418	\$143,301	\$143,301	83.0%	83.3%	\$146,425	3,124	2%
3800 Suicide Prevention	\$0	\$1,000	\$1,000	\$1,000	100.0%	100.0%	\$1,000	0	0%
3800 Educator Professional Time	\$0	\$63,275	\$58,193	\$63,275	100.0%	100.0%	\$63,714	439	1%
3800 CSI Grant			\$49,988	\$49,988			\$36,000	-13,988	-28%
3800 Salary Supplement for Highly-Needed Educators		\$16,061	\$19,273	\$19,273	83.0%	83.3%	\$17,242	-2,031	-11%

Budget Name	Prior Yr Budget	YTD Amount	Current Yr Budget	Forecast	% Target	% of Forecast	Next Yr Budget	\$ Change	% Change
3800 School-Based Education Support Professionals Stipends		\$59,670	\$62,493	\$59,670	100.0%	100.0%	\$0	-59,670	-100%
3800 Schools Fees PEESRA		\$3,805	\$0	\$3,805	100.0%	100.0%	\$0	-3,805	-100%
3813 Stipends For Future Educators		\$6,500	\$0	\$6,500	100.0%	100.0%	\$0	-6,500	-100%
3814 Master Pilot Grant			\$40,235	\$40,235			\$0	-40,235	-100%
3818 K-3 Reading Software				\$11,052			\$0	-11,052	-100%
3846 Innovation Grant			\$0	\$0			\$0	0	
3868 Teacher Materials and Supplies	\$3,292	\$11,254	\$11,935	\$11,254	100.0%	100.0%	\$11,254	0	0%
3870 PCBL Competency Based Learning			\$65,000	\$75,000			\$0	-75,000	-100%
3872 Substance Prevention	\$0	\$4,000	\$4,000	\$4,000	100.0%	100.0%	\$4,000	0	0%
3876 Educator Salary Adjustment	\$104,791	\$328,322	\$370,082	\$393,987	83.0%	83.3%	\$405,806	11,819	3%
3878 Special Education-Extended Year	\$0		\$0	\$0			\$0	0	
TOT	\$3,587,891	\$4,407,213	\$5,721,545	\$5,575,831			\$5,429,720	-146,111	
Promontory School of Expeditionary Learning - Revenue - 4000 Federal Revenue (10 School Budget records)									
4500 SRSA (REAP) Grant		\$55,678	\$50,583	\$55,678	100.0%	100.0%	\$50,583	-5,095	-9%
4522 IDEA Preschool	\$3,326		\$1,951	\$2,008			\$2,008	0	0%
4524 IDEA Part-B	\$94,596		\$83,214	\$86,706			\$86,706	0	0%
4571 National School Lunch Prgm	\$13,000	\$15,936	\$18,000	\$18,000		88.5%	\$18,000	0	0%
4572 Free & Reduced Reimbursement	\$90,000	\$50,698	\$68,000	\$68,000		74.6%	\$68,000	0	0%
4573 National School Breakfast	\$19,000	\$17,824	\$22,000	\$22,000		81.0%	\$22,000	0	0%
4801 Title IA	\$48,369		\$79,086	\$79,086			\$79,086	0	0%
4860 Title IIA	\$9,474		\$7,884	\$7,884			\$7,884	0	0%
4890 Title IVA	\$10,000		\$10,000	\$10,000			\$10,000	0	0%
4893 Stronger Connections Grant			\$50,000	\$50,000			\$50,000	0	0%
TOT	\$287,765	\$140,135	\$390,718	\$399,362			\$394,267	-5,095	
Promontory School of Expeditionary Learning - Expense - 100 Salaries (15 School Budget records)									
121.24 Administration	-\$152,000	-\$254,082	-\$282,000	-\$300,000	83.0%	84.7%	-\$226,305	73,695	-25%
131.1 Teachers	-\$975,400	-\$1,229,776	-\$1,343,000	-\$1,475,000	83.0%	83.4%	-\$1,413,000	62,000	-4%
131.1 Merit Pay/Winter Bonus	-\$30,000	-\$2,000	-\$43,000	-\$43,000		4.7%	-\$43,000	0	-0%
131.1 Special Education Teachers	-\$111,000	-\$272,766	-\$235,000	-\$330,000	83.0%	82.7%	-\$322,000	8,000	-2%
131.1 Stipends	-\$7,000	-\$103,590	-\$150,000	-\$150,000		69.1%	-\$80,000	70,000	-47%
132.1 Substitute Teachers	-\$18,900	-\$40,108	-\$51,000	-\$45,000		89.1%	-\$40,000	5,000	-11%
132.1 PTO Cash Out	-\$10,962	-\$15,694	-\$10,000	-\$15,694		100.0%	-\$14,000	1,694	-11%
142.21 Counselor	-\$38,000	-\$44,030	-\$56,500	-\$53,000	83.0%	83.1%	-\$58,195	-5,195	10%
152.24 Office Salaries	-\$115,700	-\$142,547	-\$170,000	-\$170,000	83.0%	83.9%	-\$214,500	-44,500	26%
161.1 Community Aides/Literacy Aides	-\$200,970	-\$277,514	-\$316,000	-\$316,000	83.0%	87.8%	-\$269,300	46,700	-15%
161.1 Special Education Aides	-\$75,618	-\$147,514	-\$120,000	-\$160,000	83.0%	92.2%	-\$149,000	11,000	-7%
161.1 RTI / Title 1	-\$51,000	-\$37,104	-\$121,000	-\$45,000	83.0%	82.5%	-\$115,000	-70,000	156%
162.22 Library Aide	-\$24,867	-\$36,555	-\$40,000	-\$40,000	83.0%	91.4%	-\$16,400	23,600	-59%
182.26 Custodial/Maintenance Salaries	-\$30,000	-\$57,676	-\$94,000	-\$70,000	83.0%	82.4%	-\$70,000	0	-0%
191.31 Kitchen Salaries	-\$94,867	-\$103,096	-\$116,000	-\$116,000	83.0%	88.9%	-\$111,400	4,600	-4%
TOT	-\$1,936,284	-\$2,764,053	-\$3,147,500	-\$3,328,694			-\$3,142,100	186,594	
Promontory School of Expeditionary Learning - Expense - 200 Employee Benefits (8 School Budget records)									
220 FICA	-\$137,776	-\$203,265	-\$230,000	-\$235,000	83.0%	86.5%	-\$225,000	10,000	-4%
230 Retirement	-\$90,000	-\$105,069	-\$130,000	-\$125,000	83.0%	84.1%	-\$127,000	-2,000	2%
241 Health Insurance	-\$395,000	-\$453,004	-\$545,000	-\$530,000	83.0%	85.5%	-\$555,000	-25,000	5%
242 Life and Disability Insurance	-\$650	\$5,551	-\$5,300	-\$1,000		-555.1%	-\$5,000	-4,000	400%
243 HRA/Flex Spending	-\$14,400	-\$8,774	-\$17,000	-\$10,000		87.7%	-\$10,000	0	-0%
244 Dental Insurance	-\$22,000	\$1,383	-\$10,000	-\$1,000		-138.3%	-\$1,000	0	-0%

Budget Name	Prior Yr Budget	YTD Amount	Current Yr Budget	Forecast	% Target	% of Forecast	Next Yr Budget	\$ Change	% Change
270 Worker's Compensation Fund	-\$8,500	-\$9,067	-\$16,000	-\$10,000		90.7%	-\$10,000	0	-0%
280 Unemployment Insurance	-\$2,000	-\$3,496	-\$5,000	-\$4,000		87.4%	-\$4,000	0	-0%
TOT	-\$670,326	-\$775,742	-\$958,300	-\$916,000			-\$937,000	-21,000	
Promontory School of Expeditionary Learning - Expense - 300 Professional and Technical Services (9 School Budget records)									
323.21 SpEd Services OT, Psych, other	-\$53,000	-\$158,604	-\$190,000	-\$165,000		96.1%	-\$135,000	30,000	-18%
330.22 Expeditionary Learning Contract	\$0		\$0	\$0			\$0	0	
331.22 Professional Development	-\$4,000	-\$22,657	-\$14,000	-\$22,657		100.0%	-\$15,000	7,657	-34%
345.23 Audit Services	-\$11,200	-\$18,352	-\$18,300	-\$18,352		100.0%	-\$18,300	52	-0%
345.25 Business Services	-\$74,328	-\$68,360	-\$82,000	-\$82,000	83.0%	83.4%	-\$82,000	0	-0%
345.25 Professional Services		-\$2,277	-\$5,000	-\$5,000		45.5%	-\$5,000	0	-0%
347.21 Speech Therapy Services	-\$63,000	-\$84,052	-\$103,000	-\$90,000		93.4%	-\$100,000	-10,000	11%
349.23 Legal Services	-\$10,000	-\$13,274	-\$10,000	-\$15,000		88.5%	-\$10,000	5,000	-33%
350.25 Technical Services (IT)	-\$45,000	-\$56,388	-\$42,000	-\$60,000		94.0%	-\$55,000	5,000	-8%
TOT	-\$260,528	-\$423,964	-\$464,300	-\$458,009			-\$420,300	37,709	
Promontory School of Expeditionary Learning - Expense - 400 Property Services (6 School Budget records)									
412.26 Water / Sewage / Garbage	-\$12,500	-\$11,048	-\$16,000	-\$15,000		73.7%	-\$16,000	-1,000	7%
422.26 Lawn Care & Snow Removal	-\$20,000	-\$3,010	-\$20,000	-\$5,000		60.2%	-\$6,000	-1,000	20%
423.26 Custodial Services	-\$50,000	-\$30,058	-\$52,000	-\$32,000		93.9%	-\$32,000	0	-0%
430.26 Repairs / Maintenance / Monitoring	-\$24,000	-\$55,856	-\$35,000	-\$70,000		79.8%	-\$65,000	5,000	-7%
443.25 Lease of Copy Machines	-\$21,000	-\$19,154	-\$22,000	-\$20,000		95.8%	-\$20,000	0	-0%
450.46 Construction Services (West Side)	-\$85,000		-\$30,000	-\$5,000			-\$10,000	-5,000	100%
TOT	-\$212,500	-\$119,125	-\$175,000	-\$147,000			-\$149,000	-2,000	
Promontory School of Expeditionary Learning - Expense - 500 Other Services (6 School Budget records)									
518.21 Field Work Travel / Entrance Fees	-\$19,200	-\$4,816	-\$23,000	-\$23,000		20.9%	-\$23,000	0	-0%
518.21 Adventure	-\$6,728	-\$993	-\$13,000	-\$13,000		7.6%	-\$13,000	0	-0%
520.23 Liability, Property, D&O Insurance	-\$18,000	-\$26,327	-\$36,000	-\$36,000		73.1%	-\$36,000	0	-0%
530.24 Telephone	-\$6,000	-\$4,063	-\$6,500	-\$6,500		62.5%	-\$6,500	0	-0%
540.23 Marketing	-\$10,000	-\$32,293	-\$20,000	-\$32,308		100.0%	-\$10,000	22,308	-69%
580.22 Travel	-\$12,000	-\$4,441	-\$6,000	-\$6,000		74.0%	-\$5,000	1,000	-17%
TOT	-\$71,928	-\$72,933	-\$104,500	-\$116,808			-\$93,500	23,308	
Promontory School of Expeditionary Learning - Expense - 600 Supplies and Materials (17 School Budget records)									
610.1 Classroom / Expedition	-\$53,000	-\$85,393	-\$95,000	-\$95,000		89.9%	-\$75,000	20,000	-21%
610.1 Adventure Supplies	-\$1,500	-\$2,679	-\$4,500	-\$4,500		59.5%	-\$4,500	0	-0%
610.1 Special Education Materials	-\$4,500	-\$2,081	-\$3,800	-\$3,800		54.8%	-\$3,800	0	-0%
610.1 Student Activity Supplies		-\$3,126	-\$1,000	-\$5,000		62.5%	-\$1,000	4,000	-80%
610.22 Professional Development Supplies	-\$2,500	-\$8,728	-\$12,000	-\$10,500		83.1%	-\$8,000	2,500	-24%
610.22 Yearbooks	-\$2,700		-\$3,500	-\$3,500			-\$3,500	0	-0%
610.23 Board Expenses		-\$2,446	-\$2,000	-\$2,106		116.1%	-\$2,000	106	-5%
610.24 Office Supplies	-\$22,000	-\$33,628	-\$33,000	-\$35,000		96.1%	-\$33,000	2,000	-6%
610.33 POP Expenses	-\$2,500	-\$5,261	-\$5,000	-\$5,261		100.0%	-\$5,000	261	-5%
622.26 Energy Supplies	-\$37,000	-\$46,429	-\$61,000	-\$56,000		82.9%	-\$57,000	-1,000	2%
630.31 Food and Kitchen	-\$75,000	-\$100,146	-\$118,000	-\$118,000		84.9%	-\$121,000	-3,000	3%
641.1 Textbooks & Curriculum	-\$5,000	-\$29,871	-\$40,000	-\$35,000		85.3%	-\$10,000	25,000	-71%
644.22 Library	-\$7,000	-\$5,032	-\$8,000	-\$7,000		71.9%	-\$5,000	2,000	-29%
644.22 Book Fair	-\$1,298	-\$1,620	-\$2,300	-\$2,300		70.4%	-\$2,300	0	-0%

Budget Name	Prior Yr Budget	YTD Amount	Current Yr Budget	Forecast	% Target	% of Forecast	Next Yr Budget	\$ Change	% Change
650.21 Tech-Related Supplies		-\$2,382	-\$5,000	-\$3,000		79.4%	-\$3,000	0	-0%
670.1 Software	-\$17,000	-\$31,912	-\$40,000	-\$37,000		86.2%	-\$35,000	2,000	-5%
680.26 Maintenance & Cleaning Supplies	-\$19,000	-\$30,105	-\$31,000	-\$35,000		86.0%	-\$35,000	0	-0%
TOT	-\$249,998	-\$390,840	-\$465,100	-\$457,967			-\$404,100	53,867	
Promontory School of Expeditionary Learning - Expense - 700 Property (4 School Budget records)									
733.1 Furniture and Fixtures	-\$7,000	-\$3,010	-\$10,000	-\$4,000		75.3%	-\$3,000	1,000	-25%
734.1 Technology-Related Hardware	-\$150,000	-\$105,286	-\$50,000	-\$105,286		100.0%	-\$20,000	85,286	-81%
739.26 Maintenance Equipment	-\$5,000		-\$3,000	\$0			-\$2,000	-2,000	
739.31 Kitchen Equipment			-\$2,000	\$0			-\$2,000	-2,000	
TOT	-\$162,000	-\$108,297	-\$65,000	-\$109,286			-\$27,000	82,286	
Promontory School of Expeditionary Learning - Expense - 800 Debt Service and Misc (5 School Budget records)									
810.24 Dues and Fees	-\$4,200	-\$3,528	-\$3,500	-\$3,500		100.8%	-\$3,500	0	-0%
810.24 Charter School Association Dues	-\$2,688	-\$3,264	-\$3,700	-\$3,264		100.0%	-\$3,264	0	-0%
810.25 Background Checks	-\$700	-\$2,430	-\$2,100	-\$2,500		97.2%	-\$2,100	400	-16%
830 Facility Mortgage Payment	-\$407,583	-\$359,681	-\$554,989	-\$554,989		64.8%	-\$554,769	220	-0%
890.21 Misc. Expenditures	-\$1,000	-\$139	-\$2,000	-\$8,250		1.7%	-\$2,000	6,250	-76%
TOT	-\$416,171	-\$369,042	-\$566,289	-\$572,503			-\$565,633	6,870	
Promontory School of Expeditionary Learning - Expense - 900 CapEx & Extra Ordinary (1 School Budget)									
720.26 Land & Site Improvement		-\$21,772	-\$310,000	-\$30,000		72.6%	-\$122,000	-92,000	307%
TOT	\$0	-\$21,772	-\$310,000	-\$30,000			-\$122,000	-92,000	
TOT	-\$74,283	-\$347,311	\$45,274	\$20,519			\$127,354	106,835	

Finance Manager : School Category | Next Year Category Budget

Next Year Category Budget

Category	Category Type	PY Amount	YTD Amount	Total Budget	Total Forecast	% Target	% Forecast	Total Next Yr Budget	Total Budget Change	% Change
Promontory School of Expeditionary Learning - Revenue (3 School Category records)										
1000 Local Revenue	Revenue	\$29,789	\$151,108	\$189,000	\$181,593	48.0%	83.2%	\$164,000	-17,593	-9.7%
3000 State Revenue	Revenue	\$393,003	\$4,407,213	\$5,721,545	\$5,575,831	78.5%	79.0%	\$5,429,720	-146,111	-2.6%
4000 Federal Revenue	Revenue	\$12,033	\$140,135	\$390,718	\$399,362	13.9%	35.1%	\$394,267	-5,095	-1.3%
TOT		\$434,825	\$4,698,456	\$6,301,263	\$6,156,786			\$5,987,987	-168,799	
Promontory School of Expeditionary Learning - Expense (9 School Category records)										
100 Salaries	Expense	-\$304,288	-\$2,764,053	-\$3,147,500	-\$3,328,694	76.7%	83.0%	-\$3,142,100	186,594	-5.6%
200 Employee Benefits	Expense	-\$70,236	-\$775,742	-\$958,300	-\$916,000	80.6%	84.7%	-\$937,000	-21,000	2.3%
300 Professional and Technical Services	Expense	-\$34,403	-\$423,964	-\$464,300	-\$458,009	14.9%	92.6%	-\$420,300	37,709	-8.2%
400 Property Services	Expense	-\$5,506	-\$119,125	-\$175,000	-\$147,000	-0.0%	81.0%	-\$149,000	-2,000	1.4%
500 Other Services	Expense	-\$10,948	-\$72,933	-\$104,500	-\$116,808	-0.0%	62.4%	-\$93,500	23,308	-20.0%
600 Supplies and Materials	Expense	-\$36,457	-\$390,840	-\$465,100	-\$457,967	-0.0%	85.3%	-\$404,100	53,867	-11.8%
700 Property	Expense	-\$15,965	-\$108,297	-\$65,000	-\$109,286	-0.0%	99.1%	-\$27,000	82,286	-75.3%
800 Debt Service and Misc	Expense	-\$45,044	-\$369,042	-\$566,289	-\$572,503	-0.0%	64.5%	-\$565,633	6,870	-1.2%
900 CapEx & Extra Ordinary	Expense		-\$21,772	-\$310,000	-\$30,000	-0.0%	72.6%	-\$122,000	-92,000	306.7%
TOT		-\$522,846	-\$5,045,767	-\$6,255,989	-\$6,136,267			-\$5,860,633	275,634	
TOT		-\$88,021	-\$347,311	\$45,274	\$20,519			\$127,354	106,835	

STATEMENT OF ACCOUNT

PTIF

UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

www.treasurer.utah.gov

PROMONTORY SCH OF EXPEDITIONARY

BRIAN CATES

1051 WEST 2700 SOUTH

PERRY, UTAH 84302

Account

Account Period

8282

July 01, 2025 through April 30, 2026

Summary

Beginning Balance	\$ 1,656,950.41	Average Daily Balance	\$ 1,742,001.79
Deposits	\$ 159,735.93	Interest Earned	\$ 59,735.93
Withdrawals	\$ 200,000.00	360 Day Rate	4.0608
Ending Balance	\$ 1,616,686.34	365 Day Rate	4.1172

Date	Activity	Deposits	Withdrawals	Balance
07/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 1,656,950.41
07/31/2025	REINVESTMENT	\$ 6,289.41	\$ 0.00	\$ 1,663,239.82
08/19/2025	CONTRIBUTION	\$ 100,000.00	\$ 0.00	\$ 1,763,239.82
08/31/2025	REINVESTMENT	\$ 6,467.54	\$ 0.00	\$ 1,769,707.36
09/30/2025	REINVESTMENT	\$ 6,375.75	\$ 0.00	\$ 1,776,083.11
10/31/2025	REINVESTMENT	\$ 6,441.74	\$ 0.00	\$ 1,782,524.85
11/30/2025	REINVESTMENT	\$ 6,055.24	\$ 0.00	\$ 1,788,580.09
12/31/2025	REINVESTMENT	\$ 6,093.86	\$ 0.00	\$ 1,794,673.95
01/31/2026	REINVESTMENT	\$ 5,880.34	\$ 0.00	\$ 1,800,554.29
02/20/2026	Per Fin	\$ 0.00	\$ 100,000.00	\$ 1,700,554.29
02/28/2026	REINVESTMENT	\$ 5,232.01	\$ 0.00	\$ 1,705,786.30
03/31/2026	REINVESTMENT	\$ 5,591.52	\$ 0.00	\$ 1,711,377.82
04/20/2026	Per Fin	\$ 0.00	\$ 100,000.00	\$ 1,611,377.82
04/30/2026	REINVESTMENT	\$ 5,308.52	\$ 0.00	\$ 1,616,686.34
04/30/2026	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 1,616,686.34

STATEMENT OF ACCOUNT

PTIF

UTAH PUBLIC TREASURERS' INVESTMENT FUND

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Date	Activity	Deposits	Withdrawals	Balance
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<i>{Effective: 07/31/2025}</i>	<i>The GASB Fair Value factor at June 30, 2025 is 1.00198542</i>
<i>{Effective: 01/31/2026}</i>	<i>The GASB Fair Value factor at December 31, 2025 is 1.00228826</i>