

## **Attendance Policy**

Promontory School of Expeditionary Learning is committed to providing a quality education for every student. Our school firmly believes that consistent attendance teaches students responsibility. Students learn the value of being punctual and prepared. Frequent absences result in a loss of continuity of instruction and prove disruptive for students, teachers, and staff. At Promontory, every hour is filled with learning activities and concepts. In order to truly benefit from these learning experiences, continuous, prompt attendance at school is necessary.

Parents are expected to take a proactive role in ensuring their children attend school whether that be physically present in class or participating from home in the case of distance or blended learning. We recommend that families plan their vacation schedule around the existing school calendar. When possible, medical and dental appointments should take place outside of school hours, and parents should notify the school in advance of any absence. Parents and students are responsible for obtaining homework or assignments for the time period in which the student is absent.

Promontory intends for this policy to be consistent with the provisions of Utah's compulsory attendance laws, Utah Code Ann. §§ 53G-6-202 through 53 G-6-206. Promontory will seek to accurately monitor and record attendance information, annually review attendance data, and consider revisions to the attendance policy and procedures to encourage student attendance. In accordance with state law, school will be held at Promontory School 180 days a year whether that be held at the physical location or through blended or digital learning.

Additionally, Promontory intends for this policy to be consistent with Utah Code R277-419 regarding Pupil Accounting and Continuing Enrollment Measurements. When students participate in digital or blended learning Promontory will seek to accurately monitor and record attendance information, document each student's continued enrollment status at least once every ten consecutive school days, annually review attendance data and consider revisions to the attendance policy and procedures to encourage student attendance, whether that be physically at Promontory School or participating digitally from a different location. A student participating in online or blended learning at Promontory School will receive instruction under the direction of a highly qualified, licensed teacher who is subject to the licensure requirements of R277- 301 and fingerprint and background checks consistent with R277-214 and R277-309.

In accordance with Utah Administrative Rule R277-419-5, a student must be withdrawn after ten (10) consecutive days of unexcused absences. The school shall send a certified letter notifying the

parents of the pending withdrawal and provide adequate time for a response before withdrawing the student from school PRIOR to the actual withdrawal.

Excused absences do not fall under this rule, and therefore, do not require withdrawal. Excused absences include:

- Illness
- Hospitalization
- Home and Hospital services
- Any pending court investigation or action
- A prior-approved education leave

Please review our Attendance Procedures.

The director will establish attendance procedures for traditional learning as well as blended learning and digital learning that will be consistent with this policy and applicable laws and will ensure that the policy and procedures are distributed to parents.

The director will establish truancy procedures and consequences, which will include but not be limited for those found leaving campus or class and/or hiding on campus, that will be consistent with policy and applicable laws.