

## **Health and Safety Policy**

Promontory School is committed to providing and maintaining a safe and healthy environment for all staff, students, and visitors by following standard practices and providing appropriate resources.

In high-risk injury areas, such as playgrounds and gymnasiums, the instructor will have a current Red Cross basic first-aid certificate or equivalent. A first aid kit that is equivalent to the risks involved will be kept in a readily accessible place. Promontory athletic and adventure equipment shall be kept clean, safe, and in good repair. Playground equipment shall be installed and maintained in accordance with the Handbook for Public Playground Safety, U.S. Consumer Product Safety Commission, Publication Number 325, April 2008 Revision.

Handrails on stairways, ramps, and outside steps shall be in compliance with the building code adopted by the Utah Legislature under Section 15A-2-103 and shall be properly maintained.

A master electric switch and shut-off valve to flammable gas shall be readily accessible for shutoff.

Hazardous and harmful materials shall be stored, handled, and disposed of properly. Directions for their proper use, storage, and disposal shall be included with these materials.

Class instructors shall train and direct students in the proper use of handling and using power equipment when deemed necessary for class projects. Students will be directed to not wear jewelry, loose clothing, ties, cuffs, or similar garments that can be entangled in equipment. Class instructors will train and direct students on the importance of restraining their hair to prevent entanglement in moving parts.

The administration and staff shall sufficiently control exposure to noise, toxic dusts, gases, mists, fumes, or vapors so that a health hazard does not occur.

Safety zones shall be outlined on the floor around areas of equipment where there is danger of possible injury to students.

Electrical wiring and components shall be maintained in good repair. Electrical panels must maintain a three-foot clearance free of obstructions.

Board Rule R392-200-9 will be followed for use and storage of any of the following:

- Corrosive, poisonous, infectious, or irritating materials.
- Poisonous, dangerous, or otherwise harmful plants or animals
- Oxygen, acetylene, and other high-pressure cylinders
- Flammable, explosive, toxic, or hazardous liquids, gases, or chemicals

In the event of an emergency, Promontory school will follow the procedures and guidelines outlined in the school's Emergency Plan. Procedures include plans for the storage and clean-up of hazardous materials as well as the procedure and plan to shut off gas and other valves in case of an emergency. Copies of the emergency plan will be kept on the website and throughout the school.

Promontory School will provide an emergency care room with a cot/bed that has a cleanable surface that will be sanitized after each use.

All prescription or over-the-counter medication must have a record signed by a doctor and/or parent/guardian for it to be administered at the school. It will be administered by the parent/guardian or school personnel and be stored, along with the required records, in a secure refrigerator or cabinet which is accessible only by those authorized to administer the medication.

At least two members of the staff on site will have a current Red Cross basic first aid and CPR certificate or equivalent training. Promontory school will offer basic first aid and CPR certification training or renewal every two years with a goal of one teacher in each community having a current first-aid/CPR certification. Certifications need to be renewed every two years. (<https://www.redcross.org/take-a-class/cpr/cpr-training/cpr-renewal>)

Promontory School does not have full-time medical support on-site. However, the school will maintain an agreement with a medical professional to be available when school is in session to provide medical assistance or advice as needed.

Promontory intends for this policy to be consistent with Board Rule R392-200-9.